

Ministry of Corporate Affairs

**Explanatory Memorandum in respect of proposed Forms to be prescribed under
Concept Limited Liability Partnership (Winding Up and Dissolution) Rules**

In order to enable the comprehensive framework for regulation of Limited Liability Partnerships (LLPs) to be viewed by stakeholders, this Ministry has placed (i) the LLP (Concept) Rules and Forms and (ii) the Concept LLP (Winding up and Dissolution) Rules on its website (www.mca.gov.in) for public comments. The comments on these concept rules were/are sought by 31/12/2008 and 12/1/2009 respectively. These Concept Rules have been prepared keeping in view the LLP Bill, 2008, which is also available on the Ministry's website.

2. Since, the Forms to Concept LLP (Winding up and Dissolution) Rules were under preparation, these were not placed on the website alongwith such Rules. These have now been prepared and are enclosed. Suggestions/Comments on these Forms alongwith the justification in brief may be addressed/sent latest by 23/01/2009 to Shri B.N. Harish, Joint Director (Inspection) or Shri N.K. Dua, Assistant Director, M/o Corporate Affairs, 5th Floor, A Wing, Shastri Bhavan, New Delhi. The suggestions/comments may also be sent through email at bn.harish@mca.gov.in or narendra.dua@mca.gov.in.

Appendix II

Form No. I [Pursuant to Rule 2 of of Limited Liability Partnership (Winding up and Dissolution) Rules, 200...]	Form for filing resolution with Registrar
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1. LLPIN
2. Name of the Limited Liability Partnership
3. Address of Limited Liability Partnership
4. Date of Passing resolution
5. Number of Partners
6. Three-fourths majority of partners consented for voluntary winding up --- Yes

List of attachments

- | |
|---|
| <ol style="list-style-type: none">1) Copy of the resolution.2) Copy of the Authority3) Optional attachment. |
|---|

Verification

To the best of our knowledge and belief, the information given in this form and its attachments is correct and complete.

I have gone through the provisions of the Limited Liability Partnership Act, 200--, the rules framed there under.

Copy of the resolution attached.

I have been authorized to sign and submit this application.

To be digitally signed by designated partner

DPIN

Dated: _____

Place: _____

Form No. II

Form for filing declaration and statement
with the Registrar

[Pursuant to clause (a) of sub-rule
(2) of rule 3 and _____ of
of Limited Liability Partnership (Winding up and
Dissolution) Rules, 200...]

1. LLPIN

2. Name of the Limited Liability Partnership

3. Registered Office address of LLP

4. Date of passing resolution

5. Date of declaration made on

6. Declaration and statement in Form 102 and 103 are attached - Yes

List of attachments

1. Copy of the declaration and statement.
2. Copy of the Authority
3. Optional attachment.

Verification

To the best of our knowledge and belief, the information given in this form and its attachments is correct and complete.

I have gone through the provisions of the Limited Liability Partnership Act, 200--,
the rules framed there under.

Copy of the declaration and statement are attached.

I have been authorized to sign and submit this application.

To be digitally signed by designated partner

DPIN

Dated: _____

Place: _____

Form No. III

[Pursuant to sub-rule (4) of Rule 4 of
of Limited Liability Partnership (Winding up and
Dissolution) Rules, 200...]

Notice of decision of Creditor for
proposed voluntary Winding Up
with the Registrar

1. LLPIN
2. Name of the Limited Liability Partnership
3. Full address of the registered or principal office of the Limited Liability Partnership
 - Line 1
 - Line 2
 - City District
 - State PIN Code
 - Country
4. SRN of delivering of the Declaration by solvency
by Designated Partner to the Registrar
5. Date of meeting at which resolution for voluntary
winding up was passed
6. Date of forwarding copy of the voluntary winding-up
to the creditors
7. Two third in value of Creditors of the LLP consented—Yes
8. Date of receiving the consent under para 4 above

List of attachments

1. Copy of the consent.
2. Copy of the Authority
3. Optional attachment.

Verification

To the best of my knowledge and belief, the information given in the form is correct and complete.

I have gone through the provisions of the Limited Liability Partnership Act, 200--, the rules framed there under.

Copy of the consent is attached.

I have been authorized to sign and submit this application.

To be digitally signed by designated partner
DPIN

Dated: _____

Place: _____

Form No. IV

Declaration by LLP Liquidator

[Pursuant to sub-rule (6) of Rule 7; sub-rule (5) of rule 25 and sub-rule (2) of rule 38 of of Limited Liability Partnership (Winding up and Dissolution) Rules, 200....]

1. LLPIN

2. Name of the Limited Liability Partnership

3. Address of the Registered Office Limited Liability Partnership

Line 1

Line 2

City

District

State

PIN Code

Country

4. Name of Limited Liability Partner Liquidator

5. Address of Limited Liability Partnership Liquidator

Line 1

Line 2

City

District

State

PIN Code

Country

6. In pursuance of Rule 7(6)/25(5)/38(2) of Limited Liability Partnership (winding up and dissolution) Rules 200_, I hereby declare that there is no conflict of interest and not lack of independence in respect of my appointment

Verification

To the best of my knowledge and belief, the information given in the form is correct and complete.

I have gone through the provisions of the Limited Liability Partnership Act, 200--, the rules framed there under.

To be digitally signed by

Particulars of the person signing and submitting the form

Name

Capacity.....(Liquidator)

Place _____

Date _____

Form No. V

[Pursuant to Rule 9 of Limited Liability Partnership (Winding up and Dissolution) Rules, 200...]

Notice of appointment and changes of the LLP Liquidator

1. LLPIN

2. Name of the Limited Liability Partnership

3. Address of the Registered Office of the Limited Liability Partnership

Line 1

Line 2

City District

State PIN Code

Country

4. Purpose of form

Appointment of Liquidator

Cessation of Liquidator

Part A – In case of appointment of Liquidator

5. In case, the LLP has no creditors

(a) Date of passing of resolution for voluntary winding up under Rule 1

(DD/MM/YYYY)

6. (a) In case the LLP has creditors and date of consent of two-third majority of the creditors in value appointing the different LLP Liquidator.

(b) In case, creditors approve the appointment of LLP Liquidator proposed to be appointed by the LLP, date of approval by 2/3rd majority of the creditors in value of LLP

(DD/MM/YYYY)

(c) In case, creditors do not appointment of LLP Liquidator, date of resolution for appointment of LLP Liquidator.

(DD/MM/YYYY)

(d) Date of appointment of LLP Liquidator by the Tribunal
(DD/MM/YYYY)

7. Name of LLP Liquidator Appointed

8. Address of the LLP Liquidator

9. Date of filing of a declaration by Liquidator
(DD/MM/YYYY)

Part 'B' In case of change(s) of Liquidator

10. In case of removal

(a) Date of notice of Liquidator stating grounds of removal
(DD/MM/YYYY)

(b) Reasons for removal

(c) Date of passing of resolution deciding the removal of Liquidator by 3/4th in value by partners/creditors
(DD/MM/YYYY)

11. In case of any other change

(a) Date of change
(DD/MM/YYYY)

(b) Nature of change

Verification

To the best of my knowledge and belief, the information given in the form is correct and complete.

I have gone through the provisions of the Limited Liability Partnership Act, 200--, the rules framed there under.

To be digitally signed by designated partner

DPIN _____

Place _____

Date _____

Form No. VI

[Pursuant to of sub-rule (1) of
of rule 27 Limited Liability Partnership
(Winding up and Dissolution) Rules, 200...]

Notice of intimation to the Registrar or
liquidator

To

The Registrar

To

The Liquidator

Order pronounced this day by the Hon'ble Member Mr. _____ for winding up the under mentioned LLP under the LLP Act 200 _____;

1. Name of the LLP
2. Registered office of the LLP
3. Petitioner's authorized representative
4. Date of presentation of petition

Registrar of Tribunal

Dated _____

Form No. VII

Filing of Order of Tribunal for
dissolution of Limited Liability

[Pursuant to Rule 14(5) etc of Limited Liability
Partnership(winding up and Dissolution)Rules 200_]

Partnership or any other Order

- 1. LLPIN
- 2. Name of the Limited Liability Partnership
- 3. Address of the Registered Office of the Limited Liability Partnership
 - Line 1
 - Line 2
 - City District
 - State PIN Code
 - Country
- 4. (a) Name of the National Company Law Tribunal Bench
- (b) Location
- 5. Date of passing of Order
(DD/MM/YYYY)
- 6. Date of issue of certified copy of order
(DD/MM/YYYY)
- 7. Reference of the Rule

List of attachments

- 1. Copy of the order
- 2. Optional attachment (s)

Verification

To the best of my knowledge and belief, the information given in the form along with the attachment is correct and complete.

I have gone through the provisions of the Limited Liability Partnership Act, 200--, the rules framed there under.

To be digitally signed by

Particulars of the person signing and submitting the form

Name

Capacity.....

Form No. VIII

[Pursuant to Rule 37(2) etc of Limited Liability Partnership (Winding up and Dissolution) Rules, 200...]

Disclosure of interest by practising professionals, experts etc to the Tribunal appointed to assist the Liquidator

- 1. LLPIN
- 2. Name of the Limited Liability Partnership
- 3. Address of the Registered Office Limited Liability Partnership
 - Line 1
 - Line 2
 - City District
 - State PIN Code
 - Country

- 4. Name of the practising professional appointed by Liquidator to assist him
- 5. Address of practising professional
- 6. Date of appointment

7. In pursuance to Rule 37(2) etc of Limited Liability Partnership (winding up and dissolution) Rules 200_, I hereby declare that there is no conflict of interest and not lack of independence in respect of my appointment.

Verification

To the best of my knowledge and belief, the information given in the form is correct and complete.

I have gone through the provisions of the Limited Liability Partnership Act, 200--, the rules framed there under.

To be digitally signed by

Particulars of the person signing and submitting the form

Name

Capacity..... (Practising professional/expert)

Form No. IX
[Pursuant to sub rule (4) of Rule 40 of
Limited Liability Partnership (Winding up and
Dissolution) Rules, 200...]

Form for filing Audited Accounts of
LLP

1. LLPIN
2. Name of the Limited Liability Partnership
3. Address of the Registered Office of Limited Liability Partnership
Line 1
Line 2
City District
State PIN Code
Country
4. Date of winding up order
5. Period of Account
- 6 (a) Name of auditor or auditor's firm
(b) Address of Auditor or auditor's firm

List of attachments

1. Liquidators' statement of Account
2. Copy of Audit Certificate
3. Optional Attachment (s)

Verification

To the best of my knowledge and belief, the information given in the form along with the attachments is correct and complete.

I have gone through the provisions of the Limited Liability Partnership Act, 200--, the rules framed there under.

To be digitally signed by
Particulars of the Person signing and submitting the Form
Name _____
Capacity _____ (Liquidator)

Form No. 1

[See sub-rule (2) of Rule 66]

General heading for proceedings

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of
____LLP [State name and registered office of LLP] and in the matter of
_____ [State name and address of the Petitioner]

_____Petitioner(s)
Versus
_____Respondent(s)

* Notes

- (1) Where the LLP is being wound up, the words `in liquidation' should be inserted in brackets after the name of the LLP

Form No. 2

[See sub rule (1) of Rule 76]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No. _____ of 20 _____

In *LLP Petition No. _____ of 20 _____

Name and Description

_____ Applicant(s)
Versus
_____ Respondent(s)

Summons

[**under _____]

Let all parties concerned attend the NCLT _____ Bench on _____ day, the day of _____ 20____, at _____ o'clock on the hearing of an application by the applicant(s) above-named, for an order that _____ (here set out the relief sought)

Dated _____ *day of* 20 _____

Authorized Legal Representative for the Applicant (s)

Registrar of Tribunal

This summon(s) was taken out by Shri _____ Authorized Legal Representative for the applicant(s) and will be supported by the affidavit(s) _____

To
[Respondent]

[or if the summons is not to be served on any one, then write, it is not intended to serve this summon on any person]

* To be included in the case of an interlocutory application

** Here insert the section of the Act or rule reference number or other provision of Law under which application is made

Note:

A summon which is an interlocutory application in a proceeding shall be served not less than 3 clear days before the date of hearing. In order cases, it shall be served not less than 10 days before the date fixed for hearing.

Form No. 3
[See Rule 78]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No. _____ of 20____

Name and Description

_____ Applicant(s)
Versus
_____ Respondent(s)

Affidavit verifying petition

I, _____, son/daughter of _____ aged _____ residing at _____ do solemnly affirm and say as follows :

- *1. I am designated partner/partner of _____ LLP, the petitioner in the above matter and am duly authorized by the said petitioner to make this affidavit on its behalf

2. The statements made in paragraphs _____ of the petition herein now shown to me and marked with the letter 'A' are true to my knowledge, and the statements made in paragraphs _____ are based on information, and I believe them to be true.

Solemnly affirmed, etc.

.....Signature

.....Deponent

* This point is to be included in cases where the petitioner is the LLP.

Form No. 4

[See sub-rule (a) of Rule 80]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No of 20.....
.....Petitioner

Summons for directions

Let all parties concerned attend the Member in chambers on day, the day of20..... at o'clock, on the hearing of an application by the above named petitioner that a day may be fixed for the hearing of the petition above-mentioned for (purpose) presented on the day of....20... and that directions may be given as to the advertisement of the petition and the persons (if any) on whom the petition is to be served.

Dated this day of....20....

Authorized Legal Representative for petitioner

Registrar of Tribunal

This summons was taken out by Shri ,Authorized Legal Representative for the petitioner, and will be supported by the affidavit of

[Note : it is not intended to serve this summons on any person.]

Form No. 5

Form of Advertisement of Petition

[See Rule 82]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice of petition

A petition under section of the LLP Act, 200__ for was presented by on the day of20.... and the said petition is fixed for hearing before the NCLT _____ Bench on.....20..... Any person desirous of supporting or opposing the said petition should send to the petitioner or his authorized representative notice of his intention, signed by him or his authorized representative, with his name and address, so as to reach the petitioner or his authorized representative not later than *two days before the date fixed for the hearing of the petition. Where he seeks to oppose the petition, the grounds of opposition or a copy of his affidavit shall be furnished with such notice. A copy of the petition will be furnished by the undersigned to any person requiring the same on payment of the prescribed charges for the same.

Dated.....(Sd).....(Name).....

(Authorized representative for petitioner)

.....

Address

*Where the petition is for winding up, substitute 4 days for 2 days.

Form No. 6
[See rule 84]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No.... of 20.....

Notice of petition

To

.....

Take notice that a petition under section.....of the LLP Act, 200__ forpresented by.....on the.....day of20..... was admitted on the.... day of....20... and that the said petition is fixed for hearing before the NCLT____ Bench on the day of....20.... If you desire to support or oppose the petition at the hearing, you should give me notice thereof in writing so as to reach me not later than 2 days before the date fixed for the hearing of the petition, and appear at the hearing in person or by your authorized representative. If you wish to oppose the petition, the grounds of opposition or a copy of your affidavit should be furnished with your notice. A copy of the petition will be furnished to you if you require it on payment of the prescribed charges for the same/ is enclosed herewith*.

Date..... **

(Signature).....

(Authorised Representative for petitioner)

.....

Address

[This notice should be served on or before the day of.....20.....]

Note

- * Where the notice is to a respondent named in the petition, a copy of the petition should be served on him along with the notice.
- ** The notice should be served not less than 7 days before the date of hearing.

Form No. 7

[See sub-rule (2) of rule 87]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of ...20.....

Affidavit of service of petition on LLP

In the matter of a petition, dated...for.....I.... son/daughter of.....aged..... residing at do solemnly affirm and say as follows :

1. [In the case of service of petition on a LLP, by leaving it with an officer or employee of the LLP at the registered office, or, if no registered office, at the principal or last known principal place of business of the LLP]

That I did on... day, the... day of.... 20... serve the above named LLP with the above mentioned petition by delivering to and leaving with [name and description], an officer or employee of the said LLP, a copy of the above mentioned, duly sealed with the seal of the NCLT _____ Bench, at [office or place of business as aforesaid], at....o'clock.

2. [In the case of no officer or employee of the LLP being found at the registered office or place of business]

That I did on..... day, the... day of....20... having after the due diligence failed to find any officer or employee of the above-named LLP at [here state registered office or place of business] leave there a copy of the above-mentioned petition, duly sealed with the seal of the NCLT _____ Bench, at ...o'clock [add where such sealed copy was left, e.g., affixed to door of office or placed in letter box or otherwise]

3. [In the case of directions by the Member or Registrar of Tribunal for substituted service].

That I did on... day, the.... day of20....., serve [name or names and description] with a copy of the above-named petition, duly sealed with the seal of the NCLT _____ Bench, by delivering the same together with a true copy of the order for substituted service dated..... personally to the said....., at [place] at....o'clock (or as the case may be).

4. [Where the service is by registered post.]

That I did on.... day, the Day of.....20....., send by pre-paid registered post addressed to the said LLP at [here state registered office or place of business] [or addressed to (name and description) as directed by the Member or Registrar of Tribunal], a true copy of the above-mentioned petition, and the postal voucher and the acknowledgment received in respect of the same are annexed hereto.

5. The copy served is a copy of the said petition now produced and shown to me marked 'A'.

Solemnly affirmed, etc.

Form No. 8

[see sub-rule (2) of rule 87]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of 20....

Affidavit of service of petition/application on liquidator

In the matter of a petition/application, dated for.....I.....son/daughterof aged..... residing at do solemnly affirm and say as follows:

That I did, on..... day, the day of.....20....., serve [name and description] the Liquidator of the above named LLP with a copy of the above-mentioned petition/application, duly sealed with the seal of the NCLT _____Bench by delivering the same personally to the said.....at [place], at.....o'clock [or by sending the same by registered post addressed to the said liquidator at..... The postal receipt and acknowledgement are annexed hereto].

The copy served is a copy of the said petition/application now produced and shown to me marked 'A'.

Solemnly affirmed, etc.

Form No. 9
[See rule 91]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of
____LLP [State name and registered office of LLP] and in the matter of
_____ [State name and address of the Petitioner]

LLP Petition No.....of 20....

Notice of intention to appear

To

..... (Name of Petitioner or his authorized representative)

..... (Address as given in Advertisement)

Take notice that Shri..... intends to appear at the hearing of the petition advertised to be heard on the day of.....20..... and to oppose (or support) such petition.

** Dated

Name

*Sd/-

Address.....

[Note: Grounds of objections or copy of the affidavit, if any, should be served with the notice].

* May be signed by the person or his authorized representative

** It should reach the addressee not later than two days previous to the date of hearing and four days in case of winding up petition.

Form No. 10

[See rule 92]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of..... 20.....

List of Persons intending to appear

The following are the names of those who have given notice of their intention to attend at the hearing of the petition herein on the..... day of 20.....

Name	Address	Name of Authorized Representative, if any	Opposing	Supporting

Signature.....
Authorized Representative for the Petitioner

Form No. 11
[See rule 95]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No.....of20.....

.....-Petitioner

Petition for winding up
(General Form)

The petition of (here insert full name, description, occupation and address of petitioner)
Showeth:

1. The address of the petitioner above named for the service of all notices, processes etc., is that of his authorized representative Shriat
2. The LLP above named, viz. (hereinafter referred to as 'the LLP') was incorporated in the month of20.....under the (LLP Act, 2008).
3. The registered office of the LLP is situate at
4. The business of the LLP is
5. The names of partners and designated partners are as under:
- 6,7,8 [Here set out in numbered paragraphs, as may be necessary, the facts on which the petitioner relies in support of the petition. Where the petitioner is a LLP/partner/creditor/the Registrar/any person authorized by the Central Government/Central Government, the petition should state whether conditions stated under sub-rule (2) to (5) of rule 21 are satisfied. Where the LLP is being wound-up voluntarily or subject to the supervision of the Tribunal, the facts showing that the voluntary winding-up or winding-up subject to the supervision of the Tribunal, as the case may be, cannot be continued with due regard to the interests of the creditors or partners or both, should be set out. After setting out the facts conclude as follows]:

The petitioner, therefore, prays as follows:

1. That theLLP be wound up by the NCLT _____Bench under the provisions of the LLP Act, 200__ and
2. Such other order may be made in the premises as shall be just.

Authorised Representative for the petitioner

Petitioner

Notes: It is intended to serve this petition on

Form No. 12
[See Rule 95]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of 20.....
.....-Petitioner

Petition by creditor

The petition of [insert full name, description, occupation and address of petitioner] showeth as follows:

1. The address of the petitioner above named for the service of all notices, processes etc., is that of his authorized representative Shriat
2. The LLP above named, viz. (hereinafter referred to as 'the LLP') was incorporated in the month of20.....under the (LLP Act, 2008).
3. The registered office of the LLP is situate at
4. The business of the LLP is
5. The names of partners and designated partners are as under:
6. The LLP is indebted to the petitioner in the sum of Rs..... for {state consideration for the debt, with particulars, showing that the debt claimed is due]*
7. The petitioner applied to the LLP for the payment of his debt by his notice of demand signed and dated.....served on LLP by causing it to be delivered at its registered office, by registered post or otherwise, but the LLP has failed to pay the sum or to provide adequate security or re-structure or compound the debt the reasonable satisfaction of the creditor.
8. The two-third in valueof creditors of the LLP consented that the LLP will not be able to pay for its debts in full from the proceeds of assets to be sold in voluntary winding up and propose that voluntary winding up of LLP by creditors/winding up of LLP under the supervision of the Tribunal.
[Where the LLP is being already wound-up voluntarily or subject to the supervision of the Tribunal, set out the facts showing that the voluntary winding up or winding –up subject to the supervision of the Tribunal cannot be continued with due regard to the interests of the creditors.]

9. The petitioner, therefore, prays as follows:

1. That theLLP may be wound up by the NCLT _____ Bench under the provisions of the LLP Act, 2008
2. Such other order may be made in the premises as shall be just

Authorised Representative for the petitioner

Petitioner

*Where the petitioner is an assignee of a debt due by the LLP, say so, and set out the particulars of the debt, the date of the assignment, whether notice of the assignment was given to the LLP and if so, the date of such notice.

Form No. 13
[See Rule 95]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of 20.....
.....-Petitioner

Petition by LLP

The petition of (name of the LLP), the petitioner herein, showeth as follows:

1. The address of the petitioner above named for the service of all notices, processes etc. is that of his authorized representative Shriat
2. The LLP above named, viz. (hereinafter referred to as 'the LLP') was incorporated in the month of20.....under the (LLP Act, 200_).
3. The registered office of the LLP is situate at
4. The business of the LLP is
5. The names of partners and designated partners are as under:
6. By a resolution of three fourth majority of partners of the LLP duly passed in accordance with rule 1 of part I of the LLP (winding up and dissolution) Rules, 2008, at a meeting thereof, held on the..... day of.....20..... after due compliance of provisions as provided in the rules, it was resolved unanimously (or by a majority of votes againstvotes) as follows :

[here set out the resolution]

[Here set out in paragraph the facts relating to the financial position of the LLP and the circumstances that have led to the passing of the resolution for winding up of LLP]

7. The petitioner therefore prays as following
 - 1) that theLLP may be wound up by the NCLT _____ Bench under the provisions of the LLP Act, 200_
 - 2) Such other order may be made in the premises as shall be just.

Authorised Representative for the Petitioner

Petitioner

Form No. 14

[See rule 99]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20....
..... Petitioner

Advertisement of Petition

Notice is hereby given that a petition for the winding up of the above named LLP by the NCLT _____ Bench was on the day of..... 20..... presented to the said Tribunal by the said LLP [or where the petition was not presented by the LLP, state the name and address of the petitioner and the capacity in which he presents the petition, e.g, creditor] and that the said petition is directed to be heard before the NCLT _____ Bench on the..... dayof.....20.....

Any creditor or other person desirous of supporting or opposing the making of an order on the said petition should send to the petitioner or his authorized representative notice of his intention signed by him or his authorized representative with his name and address, so as to reach the petitioner or his authorized representative not later than 2 days before the date fixed for the hearing of the petition, and appear at the hearing for the purpose in person or by his authorized representative. A copy of the petition will be furnished by the undersigned to any creditor or contributory on payment of the prescribed charges for the same. Any affidavit intended to be used in opposition to the petition should be filed in NCLT _____ Bench and a copy served on the petitioner or his authorized representative, not less than 2 days before the date fixed for the hearing.

Authorized Representative for Petitioner

Form No. 15

[See sub - rule (2) of rule 105]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of 20....
..... Petitioner

LLP Application No..... of.....20.....
.....Applicant

Before the Hon'ble Member Mr.

Dated.....

Order appointing Provisional Liquidator

Upon the application of, and upon hearing Shri....., authorized representative for the applicant, and Shri..... authorized representative for the LLP and upon reading the petition and affidavit filed the day of20.... and the affidavit of the applicant herein filed theday of.....20.....

The NCLT _____Bench doth appoint the (State the name and address) to be Provisional Liquidator of the above named LLP.

And the NCLT _____Bench doth hereby limit and restrict the powers of the said Provisional Liquidator to the following acts, that is to say,

[here describe the acts which the Provisional Liquidator is authorized to do.]

And the NCLT _____Bench doth order that the Provisional Liquidator do forthwith take charge of all the property and effects of the LLP;

And that the costs of this application shall be costs in the petition.

(By the NCLT _____Bench)

Registrar of Tribunal

Note:

It will be the duty of such of the persons as are liable to make out or to concur in making out a statement of affairs under rule 24(4) of Limited Liability Partnership (Winding up and Dissolution) Rules, 200__ to attend on the Provisional Liquidator at such time and place as he may appoint and to give him all information he may require.

Where the NCLT _____ Bench directs that the Provisional Liquidator is to take possession of any specific properties, the clause should be suitably modified, and the particulars of such properties should be set out in a schedule to the order.

Form No. 16
[See rule 108]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of 20.....

.... Petitioner (Applicant)

Notification to Liquidator of winding up order

To

** The Liquidator

Order pronounced this day by the Hon'ble Member Mr.for winding up the under mentioned LLP under the LLP Act, 200__:

1. Name of LLP
2. Registered Office of the LLP
3. Petitioner's authorized representative
4. Date of presentation of Petition

A copy of the petition and the affidavit filed in support is herewith enclosed.

Dated:*

Registrar of Tribunal

* Under rule 108 of LLP (Winding up and Dissolution Rules, 200__), notice of the order should be sent within two weeks from the date of passing of order.

** The Registrar of the state shall also be served with the copy of the order.

Note: It will be the duty of such of the persons as are liable to make out or to concur in making out a statement of affairs under rule 24(4) of LLP (Winding up and Dissolution Rules, 200__) to attend on the Liquidator at such time and place as he may appoint to give him all information he may require.

Form No. 17
[See rule 108]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No. _____ of 20 _____

In LLP Petition No. _____ of 20 _____

.... Petitioner (Applicant)

Notification to Liquidator of order appointing him Provisional Liquidator

To

** The Liquidator

Order pronounced this day by the Hon'ble Member Mr., for appointment of the Liquidator as Provisional Liquidator of the under-mentioned LLP:

1. Name of LLP
2. Registered Office of the LLP
3. Petitioner's authorized representative
4. Date of presentation of Petition

A copy of the petition and the affidavit filed in support is herewith enclosed.

Dated

Registrar of Tribunal

Note: It will be the duty of such of the persons as are liable to make out or to concur in making out a statement of affairs under rule 24(4) of LLP (Winding up and Dissolution) Rules, 200__ to attend on the Liquidator at such time and place as he may appoint and to give him all information he may require.

Form No. 18
[See rule 110]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20....

.... Petitioner

Before the Hon'ble Member Mr.

Dated.....

Winding up Order

Upon the petition ofpresented on theday of20..... upon hearing Shri _____ authorised representative for the petitioner, Shri authorised representative for the creditors (or contributories) supporting the petition, Shri Authorised representative for the creditors (or contributories) opposing the petition, and Shri _____ authorized representative for the LLP, upon reading the said petition, the affidavit of Shri _____ filed the day of.....20..... verifying the said petition, the affidavit of Shri..... filed the day of.....20....., (State or United Territory) Gazette of the day of 20..... And (here enter the newspapers) dated....., each containing the advertisement of the said petition, this NCLT ____ Bench doth order :

- (1) That the said LLP be wound up by this NCLT ____ Bench under the provisions of the LLP Act, 200__.
- (2) That the Liquidator do, as liquidator of the LLP aforesaid, forthwith take charge of all the property and effects of the said LLP;
- @) (3) That the Liquidator shall cause a sealed copy of this order to be served on the LLP by pre-paid registered post;
- (4) That the petitioner do advertise within 14 days from this date a notice in the prescribed form of the making of this order in one issue (each) of (here enter the newspaper or newspapers in which the order is to be advertised):

- (5) That the said petitioner do serve a certified copy of this order on the Registrar of not later than one month from this date; and
- (6) That the cost of the said petition be taxed and paid out of the assets of the said LLP.

Dated this Day..... 20.....

..... Registrar of Tribunal

(By the NCLT _____ Bench)

@To be inserted only where the LLP is not the petitioner.

Note : It will be the duty of such of the persons as are liable to make out or to concur in making out a statement of affairs under rule 21(4) of LLP (Winding up and Dissolution) Rules, 200__ to attend on the Liquidator at such time and place as he may appoint and to give him all information he may require.

Form No. 19
[See rule 112]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200_____, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

.... Petitioner

Notice of winding up order

By an order made by the NCLT _____ Bench in the above matter, dated the day of.....20.....it was ordered that the above named LLP be wound up under the provisions of the LLP Act, 20__.

Dated.....

Authorized Representative for the Petitioner

Form No. 20
[See rule 116]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of
____ LLP [State name and registered office of LLP] and in the matter of
_____ [State name and address of the Petitioner]

LLP Petition No..... of20.....
..... Petitioner

Notice to submit statement of affairs and attend Liquidator

To

.....
.....

Take notice that a winding-up order was made on the day of..... 20.....[or
by an order dated the day of20....., I was appointed Provisional Liquidator
of the above-named LLP] and that in pursuance of the provisions of the LLP Act, 20__,
and the Rules made thereunder, I as the Liquidator or Provisional Liquidator of the said
LLP, require you to submit to me, within 21* days from the date of the said winding-up
order (or the said order appointing me as Provisional Liquidator) a statement of affairs in
duplicate of the said LLP.

Forms and instructions for the preparation of the said statement of affairs can be obtained
of me at my office.

Dated this day of20...

(Sd.)

Liquidator
(or Provisional Liquidator)

*Where the time has been extended by the NCLT or the Liquidator, the extended time
should be substituted.

Form No. 21
[See rule 117]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....
..... Petitioner

....., Liquidator-Applicant
Versus
.....- Respondents

Before the Hon'ble Member, Mr.
Dated.....

Order on application by Liquidator under rule 24(4)

Upon the application of Shri, the Liquidator, by summons dated, and upon hearing the applicant, and the respondent not appearing either in person or by authorized representative, though duly served with the summons, as by affidavit appears (or upon hearing Shri, authorized representative for the respondent), upon reading the order to wind-up the abovementioned LLP (or the order appointing Provisional Liquidator) dated, and the affidavit offiled theday of20....

THIS NCLT _____ BENCH DOETH ORDER

That the said, the respondent herein formerly (a designated partner, etc.) of the said LLP, do withindays from this date [or from the date of service upon him of this order] submit and verify (or concur in and verify), a statement of the affairs of the said LLP pursuant to the provisions of rule 24(4) of the LLP (winding up and dissolution) Rules, 20__ of Tribunal.

That the said....., respondent herein, do attend on the Liquidator at his office, at such times as the Liquidator may appoint and give him all the information he may require as to the affairs of the LLP.

And this NCLT _____ Bench doeth further order that the said respondent do pay to the applicant his costs (or the sum of Rs.fixed) as his costs of this application.

Dated thisday of20...
(By the NCLT _____Bench)

Registrar of Tribunal

*To be included where the order is not made in the presence of the respondent.

Form No. 22
[See rule 119]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20....
.... Petitioner

Statement of affairs under rule 24(4)

Statement of affairs of the above named LLP as on the..... day of.....20...., the date of the winding up order [or the order appointing Provisional Liquidator or the date directed by the Liquidator].

I/We of..... do solemnly affirm and say that the statement made overleaf and the several lists hereunto annexed marked `A` to `I` are to the best of my/our knowledge and belief a full, true and complete statement as to the affairs of the above LLP, on the..... dayof.....20, the date of the winding-up order [or the order appointing Provisional Liquidator or the date directed by the Liquidator], and that the said LLP carried/carried on the following business :

(Here set out nature of LLP business)

.....
Signature(s)

Solemnly affirmed at This.....day of.....20.... Before me.

Commissioner of Oaths

The Commissioner is particularly requested, before swearing the affidavit, to ascertain that the full name, address and description of the deponent are stated, and to initial any crossings-out or other alternations in the printed form. A deficiency in the affidavit in any of the above respects will entail its refusal by the NCLT Bench, and will necessitate its being re-sworn.

STATEMENT OF AFFAIRS AND LISTS TO BE ANNEXED

Statement as to the affairs of.....LLP, on the.....day of.....20, being the date of the winding up order [or order appointing Provisional Liquidator or the date directed by the Liquidator as the case may be] showing assets at estimated realizable values and liabilities expectedto rank :

Assets not specifically pledged (as per List `A`) Estimated realisable values (Rs.)

- Balance at bank
- Cash in hand
- Marketable Securities
- Bills Receivable
- Trade Debtors
- Loans and Advances
- Unpaid calls
- Stock in Trade
- Work in Progress
-
-

- Freehold property
- Leasehold property
- Plant & Machinery
- Furniture, Fittings, Utensils, etc.
- Patents, Trade Marks etc.
- Investments other than marketable securities
- Other Property

Assets not specifically pledged (as per List `A`)

- Livestock
- Vehicles etc.
- Other Property, viz.
-
-

@ Asset specifically pledged (as per list `B`)

- Freehold Property
-
-

	(a) Estimated realizable values	(b) Due to secured creditors	(c) Deficiency ranking as unsecured	Surplus carried to last column
	Rs.	Rs.	Rs.	Rs.
Freehold Property				
.....				
.....				

Rs.

Estimated surplus from assets specifically pledged.....

Estimated total assets available for creditors, partners and unsecured creditors*

Summary of Gross Assets

Rs.
(d)

Gross realizable value of assets specifically pledged

Other assets

Gross Assets

Rs.

*Note: All assets specifically mortgaged, pledged or otherwise, given as security should be included under this head. In the case of goods given as security, those in possession of the LLP and those not in possession should be separately set out.

Estimated total assets available for creditors, partners and unsecured creditors**(brought forward)

(e)

Gross

Liabilities

Rs.

Liabilities

(to be deducted from surplus or added to deficiency as the case may be).

Secured creditors (as per List 'B') to extent to which claims are estimated to be covered by assets specifically pledged [item (a) or (b) on preceding page, whichever is less].

[Insert in 'Gross Liabilities' column only]

Preferential creditors (as per List 'C')

Estimated balance of assets available for unsecured creditors**.

Rs.

Unsecured Creditors (as per List 'D') Estimated unsecured balance of claims as creditors partly secured on specific assets, brought from preceding page (e) _____

Trade Accounts
 Bills Payable
 Outstanding Expenses

 Contingent liabilities (state nature)

Estimated Surplus/Deficiency as regards creditors* *[being difference between Gross Assets brought from preceding page (d) and Gross Liabilities as per column (e)]

Rs. Issued and Called-up Capital :
 called up (as per List 'E')

Estimated Surplus/Deficiency as regards Partners* *(as per List 'F') Rs.

Rs

**These figures must be read subject to the following notes :

1. (E) There is no unpaid capital liable to be called up or
2. The estimates are subject to costs of the winding-up and to any surplus or deficiency on trading pending realization of assets

LIST 'A' – ASSETS NOT SPECIFICALLY PLEDGED
Statement of Affairs List 'A'

Full particulars of every description of property not specifically pledged and not included in any other List are to be set forth in this list

Full statement and nature of property	Book Value	Estimated to produce
	Rs	Rs.
State Name Balance at Bank		

of bankers	Cash in hand Marketable Securities, etc. Bills Receivable (as per Schedule I) Trade Debtors (as per Schedule II) Loans & Advances (as per Schedule III) Unpaid calls (as per Schedule IV)
State nature	Stock in Trade (as per Schedule V)
state nature	Work in Progress Freehold Property, viz. Leasehold property viz Plant and Machinery, viz. Furniture, Fittings, Utensils etc. Patents, Trade Marks, etc. viz Investments other than Marketable Securities viz..... Livestock, Vehicles etc. Other property viz.

Signatures :

Dated.....20.....

SCHEDULE I

BILLS OF EXCHANGE, PROMISSORY NOTES, ETC. ON HAND AVAILABLE AS ASSETS

Statement of Affairs: Schedule I of List 'A'

The names to be arranged in alphabetical order and numbered consecutively

No.	Name of Acceptor of bill or note	Address, etc.	Amount of bill or note		Date when due	Estimated to produce		Particulars of any property held as security for payment bill or note
			Rs.	p		Rs.	p	

SCHEDULE II – TRADE DEBTORS

Statement of Affairs : Schedule II to List ‘A’

The names to be arranged in alphabetical order and numbered consecutively

Note : If the debtor to the LLP is also a creditor, but for a less amount than his indebtedness, the gross amount due to the LLP and the amount of the contra account should be shown in the third column, and the balance only be inserted under the heading ‘Amount of debt’ thus:-

Rs.

Due to the LLP

Less Contract Account

No such claim should be included in the List ‘D’

No.	Name	Residency and occupation	Amount of Debts			Folio of ledger or other book where particulars to be found	When contracted		Estimated to produce	Particulars of any security held for debt
			Good	Doubtful	Bad		Month	Year		
			Rs.	Rs.	Rs.			Rs.		

Signature:

Dated20.....

SCHEDULE III : LOANS & ADVANCES

Statement of Affairs: Schedule III to List ‘A’

Serial No.	Date of advance	Name & Address of person to whom advance	Amount Due	Estimated to realize	Particulars of security if any	Folio of Ledger or other book where particulars to be

			Rs.	Rs.		

Signature

Dated20.....

SCHEDULE IV : UNPAID CALLS
Statement of Affairs: Schedule IV to List 'A'

The names to be arranged in alphabetical order and numbered consecutively

Consecutive No.	No. in Partners register	Name of Partner	Address	Amount of Contribution made	Amount of call for unpaid	Total amount due	Estimated realise
					Rs.	Rs	Rs.

Signature

.....20.....

Dated

SCHEDULE V : STOCK IN TRADE
Statement of Affairs : Schedule V to List 'A'

Serial No.	Description	Quantity	Book Value (Rs.)	Estimated to realize (Rs.)

Signature

Dated20.....

SCHEDULE VI: DEBTS DUE FROM PARTNERS

(Other than unpaid calls)
Statement of Affairs: Schedule VI to List 'A'

Consecutive No.	No. of register of Partners	Name of Partner	Address	Nature of particulars in the debt	Amount due	Security held, if any, for the debt	Serial No. in Schedule I, II or III, as the case may be, where the debt is included

Signature20.....

Dated

LIST B: ASSETS SPECIFICALLY PLEDGED AND CREDITORS FULLY OR PARTLY SECURED

The name of the secured creditors are to be shown against the assets on which their claims are secured, numbered consecutively, and arranged in alphabetical order as far as possible.

Statement of Affairs: List B

Particulars of assets specifically pledged	Date when security given	Estimated value of security	No.	Name of creditor	Address and occupation	Amount of debt
		Rs.				Rs.

Date when contracted	Consideration	Balance of debt unsecured carried to List 'D'	Estimated surplus from security
		Rs.	Rs.

Signature:

Dated20.....

LIST C – PREFERENTIAL CREDITORS FOR RATES, TAXES, SALARIES, WAGES AND OTHERWISE THE NAMES TO BE ARRANGED IN ALPHABETICAL ORDER AND NIMBERED CONSECRITVELY

Statement of Affairs List 'C'

No.	Name of creditor	Address & occupation	Nature of claim	Period during which claim accrued due	Date when due	Amount of claim	Amount payable in full	Balance not preferential carried to List 'E'

Signature

Dated20.....

LIST D: UNSECUED CREDITORS

The names to be arranged in alphabetical order and numbered consecutively

Statement of Affairs: List 'D'

Notes:

- When there is a contra account against the creditor less than his claim against the LLP, the amount of the creditor's claim and the amount of the contra account should be shown in the third column and the balance only inserted under the heading 'Amount of Debt' thus :-

Rs.

Total amount of claim
Less Contra account

- The particulars of any Bills of Exchange and Promissory Notes held by a creditor should be inserted immediately below the name and address of such creditor.

No	Name	Address and occupation	Amount of Debt (Rs.)	Date when contracted		Folio of ledger or other book where particulars to be found	Consideration
				Month	Year		
	Unsecured balance of creditors partly secured --- brought from List 'B'						
	Balance not preferential of preferential creditors - Brought from List 'C'						

Signature

Dated20.....

LIST E: LIST OF PARTNERS

The name to be arranged in alphabetical order and numbered consecutively

Statement of Affairs : List 'E'

Consecutive Number	Register Number	Name of Partner	Addresses	Nominal amount of Contribution	Amount of contribution	Amount called up Per contributor y (Rs.)	Total amount called up (Rs.)

--	--	--	--	--	--	--	--

Signature

Dated20.....

LIST F: DEFICIENCY OR SURPLUS ACCOUNT
Statement of Affairs : List F

The period covered by this Account must commence on a date not less than 3 years before the date of the winding up order [or the order appointing Provisional Liquidator, or the date directed by the Liquidator] or if the LLP has not been incorporated for the whole of that period, the date of formation of the LLP, unless the Liquidator otherwise agrees.

Items contributing to deficiency (or Reducing Surplus) – Rs.

1. Excess (if any) of Capital and Liabilities over Assets on the....20.... as shown by Balance Sheet (copy annexed).
2. Net dividends and bonuses declared during the period from.....20.... to the date of the statement
3. Net trading losses (after charging items shown in note below) for the same period.
4. Losses other than trading losses written off or for which provision has been made in the books during the same period (give particulars or annex schedule)
5. Estimated losses now written off or for which provision has been made for the purpose of preparing the statement (give particulars or annex schedule).

Items reducing deficiency (or contributing to surplus) -

6. Other items contributing to Deficiency or reducing surplus
7. Excess (if any) of assets over capital and liabilities on the....20.... as shown on the Balance Sheet (copy annexed).
8. Net trading profits (after charging items shown in note below) for the period from the20.... to be date of statement.
9. Profits and income other than trading profits during the same period (give particulars or annex schedule).
10. Other items reducing Deficiency or contributing to surplus.....

Deficiency/Surplus as shown by statement Rs..

Note as to Net Trading Profits and Losses

Rs.

Particulars are to be inserted here (so far as applicable) or the items mentioned below, which are to be taken into account in arriving at the amount of net trading profits or losses shown in this account : -

Provisions for depreciation, renewals or diminution in value of fixed assets
Charges for Indian Income-tax and other Indian taxation on profits

Interest on debentures and other fixed loans

Payments to directors made by the Company and required by law to be disclosed in the accounts.

Exceptional or non-recurring expenditure Rs.

.....
Less: Exceptional or non-recurring receipts: Rs.

Balance, being other trading profits or losses Rs.

Net trading profits or losses as shown in Deficiency or Surplus Account above Rs.

Signature:

Dated.....20.....

LIST 'I' STATEMENT OF AFFAIRS

In substitution for such of the lists 'A' to 'E' as will have to be returned blank

List	Particulars	Remarks
		Where no entries are made on any one or more of the Lists 'A' to 'E' the word 'Nil' should be inserted in this column opposite to the List or lists thus left blank

- A. Debts due from partners
- B. Assets not specifically pledged
- C. Assets specifically pledged and creditors

- Fully or partly secured
- D. Preferential creditors for Rates, taxes,
Salaries, Wages and otherwise
- D Unsecured creditors
- E. Deficiency or Surplus Account

Signature

Dated.....20.....

Form No. 23
[See rule 119]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 20__ , and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Affidavit of concurrence in statement of affairs

I/We[name(s), description(s) etc. of authorized Partners, in case LLP is Petitioner and name of Partner in case the petitioner is partner/(s)] do solemnly affirm and say as follows: -

That I/We have perused the statement of affairs lodged herein by..... and that to the best of my/our information, knowledge and belief, such statement contains a full and accurate account of the LLP affairs [except as stated below].

[Here state, if necessary, in what respect, if any, the statement of affairs is not concurred in.]

solemnly affirmed etc.

.....
Signature of deponent

Commissioner for Oaths

Form No. 24
[See rule 120]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 20__ , and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Certificate extending time for statement of affairs

I,..... the Liquidator, do hereby certify that I have, under the powers given me by rule 120 of Annexure A of LLP (Winding up & Dissolution) Rules, 20__ extended the time for submitting the statement of affairs of the LLP required of..... (here mention the name and description of person who is to submit the statement), from the day of.....20....., to the day of..... 20.....

Dated this day of.....20.....

Sd/-
Liquidator

FORM NO. 25
[See rule 127]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 20__ , and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....
..... Petitioner
....., Liquidator-Applicant
Versus
.....- Respondents

LLP Petition No.of 20...

Preliminary report to the Liquidator under Rule 125

The Liquidator, in pursuance of Rule 125 of Annexure A, hereby submit his Preliminary report to the NCLT---Bench as follows:-

1. Assets: The assets of the LLP are estimated by the designated partners (or as the case may be) to be of the value of Rs.and they comprise the following:-

Assets not specifically pledged:

- | | |
|--|----------|
| (1) Cash in hand | Rs. |
| Cash at Bank | Rs. |
| Marketable Securities | Rs. |
|
 | |
| (2) Debts due from partners | Rs. |
| (3) Debts due to the LLP | |
| (a) Secured | Rs. |
| Securities available: | |
| (give particulars of the properties given as security) | |
| (b) Unsecured | Rs. |
|
 | |
| (4) Movable & Immovable properties: | |
| (a) Movable properties: | |
| (i) Stock in trade | |
| (ii) Other movables (give particulars) | |
|
 | |
| (b) Immovable properties: (give particulars) | |

(5) Other assets Rs.

Assets specifically pledged:

(i) Assets held by secured creditors (give particulars) Rs.

2. Liabilities: The liabilities of the LLP are returned as amounting to and include the following:-

(1) Secured Creditors Rs.

(2) Partners Rs.

(3) Unsecured Creditors Rs.

3. Causes of failure: The LLP was formed to carry on the business of

The failure of the LLP is, in the opinion of the Liquidator, due to

4. Further enquiry: [The Liquidator is not at present aware of any matters relating to the promotion or formation of the LLP, or to the conduct of its business, as to which in his opinion further enquiry is desirable] or [The Liquidator is of the opinion that further enquiry is desirable concerning the promotion, formation or failure of the LLP and the conduct of its business].

Dated thisday of20.....

Liquidator

Form No. 26
[See sub-rule (1) rule 133]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 20__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

***Advertisement of notice to creditors to prove their claim**

Notice is hereby given to the creditors of the above-named LLP that they are required to submit to the Liquidator (as the case may be) of the NCLT proofs of their respective debts or claims against the above-named LLP by delivering at the office of the Liquidator on or before theday of.....20.....or sending by post to the Liquidator so as to reach him not later than the said date, an affidavit proving the debt or claim in the prescribed form with their respective names, addresses and particulars of debt or claim, and any title to priority under rule ___ of LLP (Winding up and Dissolution) Rules, 20__. Any creditor who fails to submit his affidavit of proof within the time limited as aforesaid will be excluded from the benefit of any distribution of dividend before his debt is proved, or, as the case may be, from objecting to such distribution.

Any creditor who has sent in his proof, if so required by notice in writing from the Liquidator, shall either in person or by his authorized representative, attend the investigation of such debt or claim at such time and place as shall be specified in such notice and shall produced such further evidence of his debt or claim as may be required.

Dated thisday of.....20.....

.....
Liquidator

* If the number of creditors does not exceed 100 individuals, the advertisement in newspaper may be dispensed with. In such cases, individual notices may be given.

Form No. 27
[See sub-rule (2) of rule 133]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 20___, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20....

Notice to creditor to prove his debt

To

.....
.....

You are hereby required to submit proof of your debt or claim against the said LLP by delivering at the office of the Liquidator of the NCLT _____ Bench on or before the..... day of.....20 or sending to the Liquidator by post so as to reach him no later than the said date, your affidavit of proof in the prescribed form with your name, address and particulars of claim and any title to priority you may claim under Rule ___ of LLP (Winding up and Dissolution) Rules, 20___. If you fail to submit your affidavit of proof within the time limited as aforesaid, you will be excluded from the benefit of any distribution of dividend before your debt is proved, or as the case may be, from objecting to such distribution.

If so required by notice in writing from the Liquidator, you should attend upon the investigation of your debt or claim at such time and place as shall be specified in the notice and produce such evidence of your debt or claim as may be required.

.....
Liquidator

Form No. 28
Voluntary winding up
[See sub-rule(2) of rule 133]

Limited Liability Partnership Act, 2008

Name of LLP..... (in Liquidation)
Name of Liquidator.....
Address of Liquidator.....
Date of commencement of winding up.....

Notice to creditor to prove his debt

I....., the Liquidator of the said LLP, do hereby require you to submit proof of your debt or claim against the said LLP by delivering to me at my office at the above address on or before the.....day of.....20.... or by sending to me at the above address by post so as to reach me not later than the said date, your affidavit of proof in the prescribed form with your name, address and particulars of claim and any title to priority you may claim under Rule ___ of LLP (Winding up and Dissolution) Rules, 2008. If you fail to submit your affidavit of proof within the time limited as aforesaid, you will be excluded from the benefit of any distribution of dividend before your debt is admitted, or as the case may be, from objecting to such distribution.

If so required by notice in writing from me, you should attend upon the investigation of your debt or claim at such time and place as shall be specified in the notice and produce such evidence of your debt or claim as may be required.

.....
Liquidator

Form No. 29
[See rule 136]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Affidavit of proof of debt

I,..... of etc. (full name, address and occupation of deponent to be given) do solemnly affirm and state as follows :-

1. The above-named LLP was at the date of the order winding-up the same, viz. theday of....20.... and still is, justly and truly indebted to me [or to me and _____ and _____ my co-partners in trade, or, as the case may be] in the sum of Rs..... for [here state consideration, e.g., goods sold and delivered by me/my firm to the said LLP between the dates of..... or monies advanced by me/my firm in respect of the under-mentioned bill of exchange, or as the case may be], as shown by the account in the schedule below.

2. In respect of the said sum or any part thereof, I say I have not, nor have my partners or any of them, nor has any person, by my/our knowledge or belief, for my/our use, had or received any manner of satisfaction or security whatsoever, save and except the following :

[here state the particulars of all securities held, and where the securities are on the property of the LLP, assess the value of the same, and if any bills or other negotiable securities be held specify them in the schedule.]

[If the claim is made as a preferential claim, say so and set out the grounds on which the preference is claimed.]

Schedule
Bill of Exchange

Date	Drawer	Acceptor	Amount	Due Date

Particulars of account referred to
(Credit should be given for contra accounts)

Date	Consideration	Amount	Remarks The vouchers (if any) by which the account can be substantiated should be set out here)

Solemnly affirmed at.....on.....day.....the.....day
of.....20.....

Before me
Registrar

.....
Deponents' Signature

Notes :

1. Bills of exchange or negotiable securities must be produced before the proof can be admitted
2. The proof cannot be admitted for voting at the first meeting unless it is properly completed and lodged with the Liquidator before the time named in the notice convening the meeting.
3. Where the affidavit is not by the creditor, but by some person authorized by him, the deponent should state in a separate paragraph his authority for making the affidavit and the means of his knowledge, and suitable alternations should be made in paragraphs 1 and 2 above and the name, address, and description of the creditor should be set out in paragraph 1.

Form No. 30
[See rule 137]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20...

Proof of debt of workmen

I,..... of etc. (fill in full name, address and occupation of deponent), on behalf of the workmen and others employed by the above-named LLP, solemnly affirm and say :

That the above-named LLP was, on theday of 20..... and still is justly and truly indebted to the several persons whose names, addresses and descriptions appear in the schedule below in sums severally set against their names in the seventh column of such schedule for wages due to them respectively as workmen or others in the employment of the LLP, in respect of services rendered by them respectively to the LLP during such periods as are set out against their respective names in the fifth column of such schedule, and for the accrued holiday remuneration so due to them in respect of such periods as are so set out in the sixth column of such schedule, for which said sums or any part thereof, I say that they have not nor has any of them, had or received any manner of satisfaction or security whatsoever.

.....
Deponent

Schedule

Sl.No.	Full name of workmen	Address	Description	Period over which wages due`	Period over which accrued holiday remuneration due	Amount due Rs. P.
1	2	3	4	5	6	7

Solemnly affirmed etc.

.....
Deponent's signature

Form No. 31
[See rule 144]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice to a creditor to attend the investigation or produce further evidence

To

.....
.....

Take notice that pursuant to Rule 80 of Annexure A the LLP (Winding up and Dissolution) Rules, 200_, you are hereby required to attend before the Liquidator of the NCLT _____ Bench at his office in person or by authorized representative on.....day, theday of.....20..... at o'clock for the investigation of your debt or claim against the above named LLP and furnish further evidence in support of your proof against the above-named LLP.

The further evidence required is as follows ____

.....

And take further notice that unless the above evidence is produced to the Liquidator on or before the said date, your said proof is liable to be rejected.

*Dated this.....day of.....20.....

.....
Liquidator

* The notice should reach not later than 7 days before the date fixed for the creditor to attend/produce evidence of the debt.

Form No. 32
[See rule 148]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice of rejection of proof of debt

To

.....
.....

Take notice that as the Liquidator of the above-named LLP, I have this day rejected your claim against the LLP [or to the extent of Rs.....], on the following grounds : -

.....

And take further notice that, subject to the power of the NCLT _____ Bench to extend the time, no application to reverse or vary my decision in rejecting your proof will be entertained after the expiration of 21 days from the date of the service of this notice.

Dated this.....day of.....20.....

.....
Liquidator

Form No. 33
[See rule 148]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of
____ LLP [State name and registered office of LLP] and in the matter of
_____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice to admission of proof

To

.....
.....

You are hereby informed that your claim against the above-named LLP has been allowed
at the sum of Rs.....

Sd/-

.....
Liquidator

Form No. 34
[See rule 152]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Certified list of proofs tendered to, and admitted or rejected by, the Liquidator

I,..... Liquidator of the above-named LLP, hereby certify that the following is a correct list of all creditors who submitted their proofs of debts or claims against the said LLP pursuant to advertisement, dated theday of.....20..... and the notices issued individually to the creditors. I further certify that in the first part of the said list are set out debts and claims admitted by me in full or in part, and the amounts admitted altogether amount to Rs..... In the second part are set out the claims which have been wholly rejected by me.

First Part
Debts and Claims admitted wholly or in Part

Serial No.	Name, address and description of creditor	Particulars of debt or claim	Amount Claimed	Amount Admitted	Whether admitted as preferential

Second Part
Claims which have been wholly Rejected

Serial No.	Name, address and description of creditor	Particulars of debt or claim	Amount of claim

Sd/-
.....
Liquidator

Form No. 35
[See sub-rule (2) of Rule 157]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of 20.....

Provisional List of Partners

The following is a list of partners of the above-named LLP liable to be placed on the list of partners of the said LLP made out by me from the books and papers of the said LLP, together with their respective addresses and the amount of contribution [or extent of interest] to be attributed to each, so far as I have been able to make out or ascertain the same.

In the first part of the list are set forth the persons who are contributories in their own right.

In the second part of the list are set forth persons who are contributories as being representatives of or liable for the debts of others.

First Part
Partners in their own right

Serial No.	Name and Description	Address	Amount of contribution or extent of interest	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up
1	2	3	4	5	6

Second Part
Partners as being representatives of or liable for the debts of, others

Sl. No.	Name and Description	Addresses	In what Character included	Amount of Contribution or extent of interest	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up
1	2	3	4	5	6	7
					Rs. P	Rs. P

Sd/-
Liquidator

Form No. 36
[See rule 158]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice to Partners of date fixed to settle list of Partners

To

Take notice that I,.....the Liquidator of the above LLP, have fixed....day the.....day of....20....at....o'clock at my office to settle the list of Partners of the above name LLP which has been made out by me, pursuant to the LLP Act, 2008 and the Rules thereunder, and that you are included in such list. The character and the amount of contribution [or extent of interest] in and for which you are included, are stated below. If no sufficient cause is shown by you to the contrary at the time and place aforesaid, the list will be settled including you therein as set forth in the said list.

Number of list	Name and Description	Address	In what Character included	Amount of Contribution or extent of interest	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up
1	2	3	4	5	6	7

Dated this.....day of....20.....

Sd/-
 Liquidator

Notes:

- Partners are under no obligation to attend before the Liquidator if they are satisfied that the particulars contained in the notice are correct.

2. A change of address may be notified by giving notice by post before the date fixed for the settlement of the list.
3. The notice should reach not later than 14 days before the date fixed for the settlement.

Form No. 37
[See sub-rule (2) of rule 158]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

**Affidavit as to the posting of notice fixing a date
for the settlement of the list of contributories**

I, (name and description) do solemnly affirm and say as follows:

1. That I did on the.....day of....20....., send to each contributory mentioned in the provisional list of contributories made out by the Liquidator on the....day of....20.... and now on the file of proceedings of the above named LLP, at the address appearing in such list, a notice of the time and place fixed to settle the list of partners, in the form hereunto annexed marked 'A', except that in the tabular form at the foot of such copies respectively I inserted the number, name and description, address, in what character included, the amount of contribution (or extent of interest), the amount called up and the amount paid up the person to whom such copy of the said notice was issued.
2. That I sent the notices by putting the same pre-paid into the post office at..... before the hour of....o'clock on the said day, and I obtained from the post office the certificate of posting relating thereto, which is herewith annexed.*

Solemnly affirmed etc.,

Deponent

* To be annexed

Form No. 38
[See rule 160]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Certificate of final settlement of the list of Partners

Pursuant to the LLP Act, 200__ and the Rules made thereunder, I.... the undersigned, being the Liquidator of the above-named LLP hereby certify that the result of the settlement of the list of partners of the above-named LLP so far as the said list has been settled up to the date of this certificate is as follows :

1. The several persons whose names are set forth in the second column of the First Schedule hereto have been included in the said list of the partners as partners of the said LLP in respect of the amount of contribution [or extent of interest] set opposite the names of such contributories respectively in the said schedule.
2. I have in the first part of the said schedule set forth such of the said several persons included in the said list as are partners in their own right.
3. I have in the second part of the said schedule, set forth such of the said several persons included in the said list as are contributories as being representatives of or being liable for the debts of others.
4. The several persons whose names are set forth in the second column of the second schedule hereto, were included in the provisional list of partners, and have been excluded from the said list of partners.
5. I have, in the fifth column of the first part, and in the sixth column of the second part, of the first schedule, and in the sixth column of the second schedule, set forth opposite the name of each of the several persons respectively the date when such person was included in or excluded from the said list of partners.
6. I have in the sixth and seventh columns of the first part, and the seventh and eighth columns of the second part, of the first schedule, set forth opposite the names of each of the said persons respectively the amount called up at the date of commencement of winding up and the amount paid up at such date in respect of their contribution [or interest].

7. Before setting the said list, I was satisfied by the affidavit of..... duly filed with the proceedings herein, that notice was duly set by post to each of the persons mentioned in the said list, informing him the he was included in such list in the character and for the amount of contribution [or extent of interest] stated therein, and of the amount called up and the amount paid-up in respect of such contribution [or interest] and of the day appointed for finally settling the said list.

Date this.....day of....20....

Sd/-
Liquidator

In the matter ofLLP (in Liquidation)

**THE FIRST SCHEDULE ABOVE REFERRED TO
FIRST PART
PARTNERS IN THEIR OWN RIGHT**

Serial No.	Name and Description	Addresses	Amount of contribution or extent of interest	Date when included in the list	Amount called up at the date of commencement of winding up	Amount paid up at date of commencement of winding up
1	2	3	4	5	6	7

**SECOND PART
PARTNERS AS BEING REPRESENTATIVES OF OR LIABLE FOR THE
DEBTS OF OTHERS**

Serial No.	Name and Description	Address	In what Character included	Amount of contribution or extent of interest	Date when included in the list	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up
1	2	3	4	5	6	7	8
					Rs. P		Rs. P

--	--	--	--	--	--	--	--

In the matterLtd. (in liquidation)

THE SECOND SCHEDULE ABOVE REFERRED TO

Serial No.	Name and Description	Address	In what character proposed to be included	Amount of contribution or extent of interest	Date when excluded from the first
1	2	3	4	5	6

Dated this..... Day of....20....

Sd/-
Liquidator

Form No. 39
[See sub-rule (1) of rule 161]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice to partner of final settlement of list of partners and that his name is included

To

.....
.....

Take notice that I..... the Liquidator of the above-named LLP, have, by certificate dated the..... day of.....20.... under my hand, finally settled the list of contributories of the said LLP, and that you are included in such list. The character and amount of contribution [or extent of interest] in and for which you are included and the amount called up and the amount paid up in respect of such contribution [or interest] are stated below.

Any application by you to vary the said list of partners, or that your name may be excluded therefrom, must be made by you to the NCLT _____ Bench within 21 days from the date of service on you of this notice. Any application made after the expiry of the said period will not be entertained.

The said list may be inspected by you at the office of the Registrar of Tribunal on any day during office hours.

Dated this..... Day of....20.....

Sd/-
Liquidator

Number of list	Name and Description	Address	In what Character included	Amount of contribution or extent of	Amount called up at date of commencement of	Amount paid up at date of commencement of winding up

				interest	winding up	
1	2	3	4	5	6	7
					Rs. P	Rs. P

Liquidator

Form No. 40

[See sub-rule (2) of Rule 161]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Affidavit of service of notice on contributory

I,..... (name and description of deponent), of solemnly affirm and say as follows :

1. I did on the day of....20..... in the manner hereinafter mentioned serve a true copy of the notice now produced and shown to me and marked 'A' upon each of the respective persons whose names, descriptions and addresses appear in the second and third columns of the First Schedule to the list of partners of the said LLP settled by the Liquidator of the said LLP on the day of....20.... and now on the file of the proceedings of the said LLP. In the tabular form at the foot of such copies respectively I inserted the number on list, name, description, address, in what character included, the amount of contribution [or extent of interest] and the amount called up and the amount paid up in respect of the contribution [or interest] of the person on whom such copy of the said notice was served in the same words and figures as the same particulars are set forth in the said schedule.

2. I served that said respective copies of the said notice duly addressed on such persons respectively according to their respective names and addresses appearing in the said schedule by registered post on..... at the post office at...., and the postal receipts and acknowledgments received from the said post office in respect thereof are annexed hereto. In the following cases, either the notices were returned unserved or the notices have not been returned nor the acknowledgements received:

Number on List	Name of person	Whether notice was returned unserved, or whether notices not returned nor acknowledgement received

Solemnly affirmed etc.

Deponent

Note: This affidavit should be filed within 14 days of the filing of the certificate of the list of partners.

Form No. 41
[See rule 162]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Certificate of settlement of a supplemental list of partners

1. Pursuant to the LLP Act, 200__, and the Rules made thereunder, I... the undersigned the Liquidator of the above-named LLP, hereby certify that since settling the list of partners herein dated the day of.....20....., I have settled the following supplemental list of partners of the said LLP consisting of persons who are partners of the said LLP.

2. The said supplemental list contains the names of such persons together with their respective addresses and the amount of contribution [or extent of interest] and the amount called up at the commencement of the winding up and the amount paid-up at such date to be attributed to each.

3. In the first part of the said list such of the said persons as are partners in their own right are set forth.

4. In the second part of the said list, such of the said persons as are partners as being representatives of or being liable for the debts of others are set forth.

Supplemental list of partners

[Here set out list. The supplemental list is to be made out in the same form as the original list.]

Dated this day ... of..... 20.....

Liquidator

Form No. 42
[See rule 165]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No. _____ of 20 _____

In *LLP Petition No. _____ of 20 _____

Order varying list of partners

Upon the application of Sh..... by summons dated the day of.... 20.... for an order that the list of partners of the LLP and the liquidator's (or NCLT____ Bench) certificate finally settling the same be varied by excluding the name of the applicant therefrom (or as the case may be), and upon hearing etc. and upon reading, etc., IT IS ORDERED :

That the list of partners of the LLP and the Liquidators (or NCLT____ Bench) certificate finally settling that same be varied by excluding the name of the said Sh..... from the said list of partners or by including the name of the said Sh..... as a contributory in the said list for..... amount of contributions/interest [as the case may be]

Dated this.....day of.....20.....

(by NCLT _____ Bench)

Registrar of Tribunal

Form No. 43
[See rule 165]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No. _____ of 20 _____

In LLP Petition No. _____ of 20 _____

Mr. Applicant
Before Hon'ble Member Sh.

Dated.

Order rectifying list of partners and certificate

Upon the application by summons dated....20....of Sh..... of And upon hearing his authorized representative Shri..... and the Liquidator of the said LLP and upon reading the order to wind-up the said LLP dated....20.... and the affidavits filed herein of dated...20.... etc., IT IS ORDERED:

1. That the list of Partners of the LLP above-named be rectified by removing the name of the said Sh..... therefrom in respect of the contribution..... amounting in the LLP in his name [or that the list of Partners of the above-named LLP be rectified by entering on such register the name of the applicant as the partner contributing the amountand by removing therefrom the name of as the contributory.
2. That the list of partners and the Liquidator's (or NCLT ____ Bench) certificate finally settling the same be varied accordingly; and
3. That a certified copy of this order be delivered to the Registrar of Tribunal by the applicant herein within 14 days from the date hereof.

Dated this day of.....20
(By NCLT ____ Bench)

Registrar of Tribunal

Form No. 44
Form of advertisement
[See sub-rule (4) of rule 171]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No.....of 20.....

Notice of meetings of creditors and partners under rule 171

Notice is hereby given that

1. A meeting of the creditors of the above-named LLP will be held at(place) on.....day, theday of....20..... at o'clock to determine whether or not a Committee of Inspection shall be appointed to act with the Liquidator and who are to be the members of the Committee if one is appointed.

Note: To entitle a creditor to vote at the meeting of creditors aforesaid, his proof must be lodged with the Liquidator not later than....o'clock on the day of....20.....

(2) A meeting of the partners of the above named LLP will be held at (Place) on... day the.... day of20..... at o'clock to consider the decision of the said meeting of creditors and to express the views of the partners whether or not a Committee of Inspection shall be appointed and who are to be the members of the Committee if one is appointed.

Form of proof and of general and special proxies can be had at the office of the Liquidator. Proxies should be lodged with the Liquidator not later than...o'clock on the day of....20.....

Dated this day of ...20....

.....
Liquidator

[The LLP's statement of affairs has not been lodged (or has been lodged and may be inspected at the office of Liquidator during office hours on payment of the prescribed fee.)]

Form No. 45
Form of individual notice to creditors
[See sub-rule (4) of rule 171]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200___, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No. _____ of 20 _____

Notice of creditors' meeting under rule 171

To

.....
.....

Take notice that a meeting of the creditors of the above-named LLP will be held at(place) on..... day the day..... of 20..... at o'clock for the purpose mentioned below :

Agenda

To determine whether or not a Committee of Inspection shall be appointed to act with the liquidator, and who are to be the members of the Committee if one is appointed.

To entitle you to vote thereat your proof must be lodged with the Liquidator not later than o'clock on the day of.....20.....

The LLP's statement of affairs has not been lodged [or has been lodged and may be inspected at the office of the Liquidator during office hours on payment of the prescribed fee].

Forms of proof and of general and special proxies are enclosed herewith. Proxies to be used at the meeting must be lodged with the Liquidator not later than.....o'clock on the day of....20.....

Dated this day of ...20....

.....
Liquidator

Form No. 46
Individual notice to partners
[See sub-rule (4) of rule 171]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No. _____ of 20 _____

Notice of partners' meeting under rule 171

To

.....
.....

Take notice that a meeting of the partners of the above-named LLP will be held at(place) on..... day the..... day..... of 20..... at o'clock for the purpose mentioned below :

Agenda

To consider the decision to be taken at a meeting of the creditors of the said LLP to be held on the day..... of20....., for determining whether or not a Committee of Inspection shall be appointed to act with the liquidator, and who are to be the members of the Committee if one is appointed, and to express the views of the partners on the said matters.

The LLP's statement of affairs has not been lodged [or has been lodged and may be inspected at the office of the Liquidator during office hours on payment of the prescribed fee.]

Forms of proof and of general and special proxies are enclosed herewith. Proxies to be used at the meeting must be lodged with the Liquidator at his office not later than.....o'clock on the day of....20.....

Dated this day of ...20....

.....
Liquidator

Form No. 47
Form of Individual notice
[See sub-rule (4) of rule 171]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of 20.....

Notice of Meeting (General Form)

To
..... Creditor (or partner)
..... of the said LLP

Take notice that a meeting of creditors [partners] in the above matter will be held at(place) on..... day the..... day..... of 20..... at o'clock

Agenda

[Here insert the purpose for which the meeting is called]

Forms of general and special proxies are enclosed herewith. Proxies to be used at the meeting must be lodged with the Liquidator not later than.....o'clock on the day of....20.....

Dated this day of ...20....

.....
Liquidator

[Note : This form may be used with necessary alternations for voluntary liquidation meetings. In the case of a voluntary liquidation the full name and address of the liquidator should be given.]

Form No. 48
Form of advertisement
[See sub-rule (4) of rule 171]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No. _____ of 20 _____

Notice of Meeting (General Form)

Notice is hereby given that a meeting of creditors [partners] in the above matter will be held at(place) on the..... day of 20..... at o'clock

Agenda

[Here insert the purpose for which the meeting is called]

Forms of general and special proxies can be held at the office of the Liquidator. Proxies to be used at the meeting must be lodged with the Liquidator not later than....o'clock on the day of....20.....

Dated this day of ...20....

.....
Liquidator

[Note: This form may be used with necessary alternations for voluntary liquidation meetings. In the case of a voluntary liquidation the full name and address of the liquidator should be given.]

Form No. 49
[See sub-rule (1) of rule 174]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice to Officers of LLP to attend meeting of creditors or partners

To
.....
.....

Take notice that a [the first] meeting of the creditors [or partners] will be held on the.....day of.....20..... at o'clockat (here insert the place where the meeting is to be held] and that you are required to attend thereat and give such information as the meeting may require.

Dated this day of..... 20.....

.....
Liquidator

Form No. 50
[See rule 174]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No. _____ of 20 _____

Affidavit as to the posting of notices of meeting

I..... (name and description) of etc., solemnly affirm and say as follows:

1. That I did on the day of....20..... send to each creditor mentioned in the LLP's statement of affairs [and to each partner mentioned in the list book of LLP of the LLP] a notice of the time and place of the (respective) meeting(s) of creditors (and partners in the form(s) annexed hereto and marked `A`* (and `B`**).

2. That the notices for creditors were addressed to the said creditors respectively according to their respective names and addresses appearing either in their proofs or in the statement of affairs or in the books of the LLP or to the last known addresses of such creditors [and that the notices for partners were addresses of the partners respectively according to their respective names and addresses appearing in the list book of the LLP or to their last known addresses.].

3. That I further send to each of the officers of the LLP mentioned below at their respective addresses a notice of the time and place of the (respect) meeting(s) of creditors (and partners) in the form annexed hereto and marked `C`***.

4. That I sent the notices by putting the same pre-paid into the post office at..... before the hour of.....o'clock on the said day.

[5. That the notice was also advertised in (here set out the newspapers) dated..... and copies of the said newspapers containing the advertisement are herewith annexed****.]

.....
Deponent

Solemnly affirmed etc.

*Form of the notice(s) sent to be annexed

**Omit what is not required

***Form No. 49

****To be inserted where the notice of meeting was advertised.

Form No. 51
[See rule 176]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Nomination of Chairman of Liquidator

I,..... the Liquidator of the above-named LLP, do hereby nominate..... (name and description) of.....to be chairman of the meeting of creditors (or partners) in the above matter appointed to be held aton the ...day20..... and I depute him to attend such meeting and use, on my behalf, any proxy or proxies held by him in this matter.

Dated this day of..... 20.....

.....
Liquidator

Form No. 52
[See sub-rule (2) of rule 190]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of
 _____LLP [State name and registered office of LLP] and in the matter of
 _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

List of Creditors (or Parteners) present at a meeting

Meeting held at....thisday of.....20.....

Consecutive Number	Name of creditor (or Partner) present or represented	Amount of proof (or amount of contribution by each partner)	
		In person	By proxies
1			
2			
3			
4			
5			
6			
7			
7	Total number of creditors (or partners) present or represented		

.....
 Liquidator

Form No. 53
[See rule 191]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

**Report of result of meeting(s) of creditor/partners
held under order of NCLT _____ Bench dated20.....**

I,..... Name, Liquidator of the NCLT _____ Bench and Chairman of the meeting(s) of the creditors/partners held in pursuance of the order of the NCLT _____ Bench dated20..... do hereby report the result of the said meetings.

1. In pursuance of the order of this NCLT _____ Bench dated.....20..... a meeting of the creditors/partners of the above LLP was summoned by advertisement in (here enter the newspaper or newspapers) of the date (s).....20..... and was held on the..... day of.....20.....at.....o'clock at I was the chairman of the said meeting.

2. The said meeting was attended either personally or by proxy by....creditors of the said LLP whose proofs of debts against the LLP were admitted (or admitted for voting purposes), amounting in the whole (as admitted) to the value of Rs.....[or bypartners of the said LLP] and entitled tovotes.

1. The question(s) submitted to the said meeting was (were):

[Here set out the question(s) submitted to the meeting]

4. At the said meeting it was resolved unanimously [or as a result of the voting as set out below] as follows:

[Here set out the resolution(s) passed at the meeting].

RESULT OF VOTING

Resolutions	Voting on resolutions					
	For			Against		
	No.	Amount		No.	Amount	
State the substance of any resolution passed..... Creditors..... Partners.....						
	No.	Amount	Votes	No.	Amount	Votes

.....
Liquidator

Dated this day of..... 20.....

Note:

The report of the result of meetings is required to be sent to Registrar of Tribunal within 7 days of conclusion of the meeting by the Chairman.

Form No. 54
[See rule 193]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Form of general proxy

I/Weof..... a creditor [or partner] of the above-named LLP, hereby appointof..... as my/our general proxy to vote for me/us and on my/our behalf at the meeting of creditors [or partner] of the said LLP summoned to be held in the above matter on the.....day of.....20..... and at any adjournment thereof.

Dated this.....day of.....20.....

Signature:
Name

Notes :

1. It is open to a creditor or partner to appoint the Liquidator as his proxy
2. If the proxy is given by a firm, sign the firm's trading name and add 'by Shri..... a partner in the said firm'. If the proxy is given by a corporation, the form of proxy must be under its common seal or under the hand of some officer duly authorized in that behalf and the fact that the officer is so authorized must be stated.
3. The proxy form when signed must be lodged with the Liquidator within the time mentioned in the notice convening the meeting at which it is to be used.

Form No. 55
[See rule 193]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200_, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Form of special proxy

I/We.....of.....a creditor [or partner] hereby appoint as my/our proxy at the meeting of creditors [or partner] to be held on theday of.....20..... or at any adjournment thereof, to vote. [Here insert the word 'for' or the word 'against' as the case may require, and specify the particulars resolution] the resolution numbered in the notice convening the meeting.

Dated this.....day of.....20....

Signature:
Name

Notes:

1. It is open to a creditor or partner to appoint the Liquidator as his proxy
2. If the proxy is given by a firm, sign the firm's trading name and add 'by Shri....., a partner in the said firm'. If the proxy is given by a corporation, then the form of proxy must be under its common seal or under the hand of some officer duly authorized in that behalf and the fact that he is so authorized must be stated.
3. The proxy form when signed must be lodged with the Liquidator within the time mentioned in the notice convening the meeting at which it is to be used.
4. Where the person giving proxy wishes to give instructions regarding voting on any amendments that may be moved or as the case may be, such instructions may be noted in the proxy if so desired.

Form No. 56
[See rule 206]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of
____LLP [State name and registered office of LLP] and in the matter of
_____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

**Notice by Liquidator requiring payment of money
or delivery of property books, etc. to the Liquidator**

I, the undersigned, the Liquidator of the above-named LLP, hereby require you, the under-mentioned.....(name of person to whom notice is addressed) to pay to me (or deliver, convey, surrender, transfer to or into my hands) at my office the sum of Rs..... being the amount appearing to be due from you on your account with the said LLP [or any money, property*, books or papers] now in your hands and to which the said LLP is entitled [or otherwise, as the case may be].

Dated this..... day of.....20.....

Sd/-
Liquidator

To

.....

(name and address of the person to whom the notice is addressed)

*Property to be specifically described

Form No. 57
[See sub-rule (2) of Rule 209]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No. _____ of 20 _____

In LLP Petition No. _____ of 20 _____

Liquidator -----Applicant

Summons for leave to realize contribution

Let the several persons whose names and addresses are set forth in the second column of the schedule hereto, being partners of the above names LLP, as shown in the third column of the said schedule, attend the NCLT _____ Bench on..... day the.....day of.....20....., at o'clock on the hearing of an application by the Liquidator of the above-named LLP for leave of the NCLT _____ Bench to realize contribution the amount of Rs..... on all the partners of the said LLP [and that notice of this summons may be given by advertisement without separate notice to each partner].

Dated this.....day of.....20.....

Liquidator

Registrar of Tribunal

SCHEDULE

No. on List	Name and address	In what character included

[Note : Where a copy of the summons has to be served on any partner, only the particulars relating to such partner need be set out in the schedule to the copy to be served on him.]

Form No. 58
[See sub-rule (2) of rule 209]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No. _____ of 20 _____
In LLP Petition No. _____ of 20 _____

Affidavit in support of application for leave to realize contribution

I, Shri..... the Liquidator of the above-named LLP solemnly affirm and say as follows :

1. The above-named LLP was, by the order this NCLT _____ Bench dated.....20..... ordered to be wound up by this NCLT _____ Bench
2. The list of partners of the said LLP was settled on....20..... and persons have been settled on the list in respect of the total contribution amounting to
3. I have in the schedule hereunder set forth a statement showing the amount due in respect of the debts proved and admitted against the said LLP and the estimated amount of the costs, charges and expenses of and incidental to the winding up of the affairs thereof which several amounts form in the aggregate the sum of Rs..... or thereabouts.
4. I have also in the said schedule set forth a statement of assets, in hand belonging to the said LLP amounting to the sum of Rs..... and no more, out of which I have realized the sum of Rs..... I estimate that the assets still remaining to be collected will realize approximately Rs..... There are no other assets belonging to the said LLP except the amount due from certain of the partners of the said LLP, and to the best of my information and belief, it will be impossible to realise in respect of the said amounts more than the sum of Rs.....or thereabouts.
5. For the purposes of satisfying the several debts and liabilities of the said LLP and of paying the costs, charges and expenses of and incidental to the winding up of the affairs thereof. I believe the sum of Rs..... will be required in addition to the amount I have now on hand and the amount still to be collected by realization of the outstanding assets.

6. In order to provide the said sum of Rs....., it is necessary to realize contribution the sum of rupees_____.

SCHEDULE

Solemnly affirmed etc.

Liquidator

Form No. 59
[See rule 210]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No. _____ *of 20* _____

In LLP Petition No. _____ *of 20* _____

Advertisement of application for leave to realize contribution

Notice is hereby given that the NCLT.....Bench has appointed..... day the day of.....20..... o'clock for the hearing of an application by Liquidator of the said LLP for leave to realize contribution the amount of Rs..... each on the partners of the said LLP. All persons interested may attend the NCLT _____ Bench at the said day and hour and offer objections to the making of the said call.

Dated this..... day of.....20.....

Liquidator

Form No. 60
[See rule 211]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No. _____ of 20 _____

In *LLP Petition No. _____ of 20 _____

Liquidator ----- Applicant
Before the Hon'ble Member Mr....., NCLT _____ Bench

Dated.....

Order giving leave to realize contribution

Upon the application by summons of the Liquidator of the above-named LLP, and upon reading the order to wind-up the above-named LLP, the list of partners of the said LLP and the Liquidator's (or the NCLT _____ Bench) certificate of the final settlement of the same filed on.....20..... the affidavit of the said Liquidator filed the day of.....20.... and upon hearing etc.

IT IS ORDERED that leave be given to the Liquidator to make a call of Rs..... each on all the contributories of the said LLP (or as the case may be);

And it is ordered that each partner do, on or before theday of20....., pay to the Liquidator at his office or into the public account of India in the Reserve Bank of India to the credit of the liquidation account of the said LLP, the amount due from such partner in respect of such call.

Dated this.....day of20.....

(By NCLT Court _____ Bench)

Registrar of Tribunal

Form No. 61
[See rule 211]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....

In LLP Petition No.....of 20.....

Document making a demand

I, Shri..... the Liquidator of the above-named LLP, in pursuance of the order of NCLTBench made herein dated the day of.....20.....hereby make a call of Rs.....each on all the partners of the LLP, which sum is to be paid at the office of the Liquidator of the NCLTBench [or in the public account of India in the Reserve Bank of India to the credit of the liquidation account of the said LLP], on or before the day of20.....

Dated this day of20.....

Liquidator

Form No. 62
[See rule 212]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....
In LLP Petition No.....of 20.....

Notice to be served with order

To
.....X..... Y
.....

Take notice that the amount due from you, X, Y in respect of the call made pursuant to the leave given by the order of the NCLT Bench dated.....20....., a copy of which is attached hereto, is the sum of Rs....., and that you should, on or before the day of.....20..... pay the said sum to the Liquidator at his office or into the public account of India in the Reserve Bank of India to the credit of the Liquidation Account of the said LLP. If you wish to make the payment into the Reserve Bank of India, you must produce this notice and the copy of the order hereto attached at the Bank to enable the Bank to receive payment, and after making the payment you should give forthwith notice thereof to the Liquidator enclosing with such notice to the voucher obtained from the Bank in respect of the payment, in default whereof proceedings will be taken against you to enforce the order.

Dated this.....day of.....20.....

Liquidator

Form No. 63
[See rule 213]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....

In LLP Petition No..... of 20.....

Liquidator ---- Applicant

Summons to enforce the demand

Let all parties concerned attend the Member in NCLT Bench on the day of.....20.....ato'clock on the hearing of an application made by the Liquidator of the above named LLP for an order that the several persons named in the second column of the schedule to this summons, being respectively partners of the above LLP be ordered to pay to the said Liquidator at his office or into the public account of India in the Reserve Bank of India to the credit of the Liquidation Account of the said LLP, the several sums set opposite their respective names in the sixth column of the schedule hereto, such sums being the amounts due from the said several persons respectively, made by the applicant, with interest thereon at four per cent per annum from the date of the order, and that the said several persons may be ordered to pay to the applicant the costs of and incidental to this application.

SCHEDULE

No.	Name and description	Address	In what character included	Amount of call	Amount due
1	2	3	4	5	6

Dated this Day of....20.....

Liquidator

Registrar of Tribunal

Form No. 64
[See rule 213]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of
____ LLP [State name and registered office of LLP] and in the matter of
_____ [State name and address of the Petitioner]

LLP Application No.of 20.....

In LLP Petition No.....of 20.....

Liquidator ---- Applicant

Affidavit in support of application for payment

I, Shri..... Liquidator of the above-named LLP, solemnly affirm and say as follows:

1. The partners of the said LLP whose names are set forth in the schedule to the summons herein marked 'A' have not paid the sums set opposite their respective names in the said schedule, which sums are the amounts now due from them respectively duly made, pursuant to the order of this NCLTBench dated.....20..... granting leave to make a call.
2. A copy of the said order dated.....20..... and a notice in the prescribed form specifying the amount due from each of the said partners were duly served by registered post (or as the case may be) on such partners respectively.
3. The respective amounts set opposite the names of such partners respectively in the sixth column of the said schedule are the true amounts now due and owing by them respectively in respect of the said call.

Solemnly affirmed etc.

Liquidator

Form No. 65
[See rule 213]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....

In LLP Petition No..... of 20.....

Liquidator ---- Applicant
Before the Hon'ble Member Mr.....

Dated.....

Order for payment of amount due from Partner

Upon the application of the Liquidator of the above-named LLP and upon reading the order dated.....20....., granting leave to make a call, the affidavit offiled the..... day of....20..... and the affidavit of the Liquidator filed the Day of.....20....., it is ordered:

That Shriof etc., (or Shri, the legal representative of Shri, late of..... etc. deceased) one of the partners of the said LLP [or, if against several partners. That the several persons named in the second column of the schedule to this order, being respectively partners of the said LLP] do on or before the day of.....20..... pay to the Liquidator of the said LLP at his office or into the public account of India in the Reserve Bank of India to the credit of the Liquidation Account of the said LLP, the sum of Rs..... (If against the legal representative add, out of the assets of the said Shrideceased in his hands as such legal representative as aforesaid) [or if against several partners, the several sums of money set opposite to their respective names in the fifth column of the said schedule hereto], being the amount(s) due from the said Shri....., [or Shri, or the said several persons respectively] in respect of the call of Rs..... each duly made pursuant to the said order of this NCLT Bench.

And it is further ordered that the said Shri, [or Shri or the said several persons] do also pay interest at the rate of four per cent per annum on the said amount(s) specified in the fifth column of the said schedule from this date to the date of payment.

SCHEDULE

(to be included where there are two or more partners)

<i>No. on list</i>	<i>Name and description</i>	<i>Address</i>	<i>In what character included</i>	<i>Amount due</i>
1	2	3	4	5

*Dated this day of.....20.....
(By the NCLT.....Bench)*

Registrar of Tribunal

Note:

The copy for service of the above order must bear the following endorsement:-

“If you, Shrineglect to obey this order by the time mentioned therein you will be liable to process of execution for the purpose of compelling you to obey the same”.

Form No. 66
[See sub-rule (2) of rule 215]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....

In LLP Petition No..... of 20.....

Liquidator (or as the case may be) ---- Applicant

Summons for leave to examine person(s)

Let all parties concerned attend the Member in Chambers on....day the..... day of.....20, on the hearing of an application of the Liquidator of the above LLP (or as the case may be) for an order[Here insert the name(s) of the person(s) to be examined] be examined by the NCLT..... Bench respecting [the property (or books and papers) of the LLP in his (their) possession or his (their) indebtedness to the LLP or the promotion, formation, trade dealings, property, books or papers or affairs of the LLP] [and/or for the production of all books, papers, writings and documents in his (their) custody or to extend corporation in discovery and delivery of property, assets, books etc or power relating to the said LLP] and that a date be fixed for such examination and summons be issued to the said person(s) for his (their) appearance on the date fixed and that all necessary directions may be given in the said matter. (Omit what is not required).

Dated this..... day of....20.....

Liquidator

Registrar of Tribunal

Form No. 67
[See rule 216]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....

In LLP Petition No..... of 20.....

Liquidator (or as the case may be) ---- *Applicant*

Before the Hon'ble Member Mr.

Dated.....

Order for private examination

Upon the application by summons dated.....20..... of the Liquidator (or of....., a partner) of the above-named LLP and upon hearing, etc., and upon reading the order to wind-up the said company (or, the order appointing a Provisional Liquidator), dated.....20....., and the statement of the Liquidator (or the affidavit of the said Mr.) filed20..... it is ordered :

1. That(name and description)* be summoned to attend the NCLT.....Bench on.....day theday of.....20....., ato'clock, for the purpose of being examined under rule 31 concerning [the property (or books or papers) of the LLP in his possession or his indebtedness to the LLP or the promotion, formation, trade, dealings, property, books or papers, or affairs of the LLP**] or to extend corporation in discovery and delivery of property, assets, books etc [and the said.....be required to bring with him and produce at the said time and place the documents mentioned in the schedule hereto, and all other books, papers, deeds, writings and other documents in his custody or power in any wise relating to the above-named LLP**];
2. That the Liquidator do have the conduct of the examination of the said person(s);
3. That the examination shall be in Chambers (or in NCLT_____ Bench)
4. *[That(name) being a creditor (or Partner) of the said LLP be at liberty to attend (and take part in) the said examination.]

SCHEDULE***

(Of persons to be examined and/or of documents to be produced, as the case may be)

Dated this.....day of20.....

(By NCLT _____ Bench)

Registrar of Tribunal

*Where more than one person is to be examined, say, 'That the persons mentioned in the schedule hereto be summoned, and give the names and addresses in a schedule to the order'.

** Omit what is not required.

***To be included where necessary.

Form No. 68
[See rule 218]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....

In LLP Petition No..... of 20.....

Liquidator ---- Applicant

Summons to witness for examination

To

.....
.....

Whereas by an order of the NCLT _____ Bench dated theday of20...made herein, it was ordered that you..... (name and description) be examined touching the affairs of the above-named LLP (or as the case may be), you are hereby required to attend the NCLT _____ Bench before the Member in Chambers on..... day the..... day of.....20.....at.....o'clock to be examined as aforesaid; And you, the said are hereby required to bring with you and produce at the time and place aforesaid the (here give the description of the property or document etc.) and other documents in your custody or information or power in any wise relating (or belonging) to the LLP.

If you fail to attend at the said place and time, having no lawful impediment to be then made known to the Member and allowed by him, the Member may by warrant cause you to be apprehended and brought up for examination.

A sum of Rs..... is herewith tendered (or, sent separately by postal money order) for your expenses in connection with the aforesaid examination.

Dated this day of 20....

Liquidator

Registrar of Tribunal

Form No. 69
[See sub-rule (1) of rule 221]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Before the Hon'ble Member Mr.....

Order directing public examination

Upon reading the report of the Liquidator in the above matter dated the..... day of..... 20....., IT IS ORDERED :

1. That the several persons whose names and addresses are set forth in the schedule hereto do attend before the NCLT.....Bench on the day and hour to be appointed for the purpose, and be publicly examined as to the promotion or formation or the conduct of the business of the LLP, or as to their conduct and dealings as officers of the LLP.
2. That notice of the date fixed for the examination be advertised in one issue (each) of (here set out the newspaper or newspapers in which the advertisement is to be inserted) and such notice be served on the persons to be examined not less than 7 days before the date of the examination.
3. That the examination shall be held before (here name the officer and follow up with any further directions that may be given relating to the conduct of the examination or the matter on which the persons are to be examined).

The Schedule Referred to

Serial No.	Name	Address	Connection with the LLP

Dated this.....day of.....20....
(By the NCLT _____ Bench)

Registrar of Tribunal

Form No. 70
[See rule 222]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice of public examination

Notice is hereby given that a public examination will be held in NCLT Bench on theday of.....20.....at o'clock..... before....., of..... a partner (or other officer) of the above-named LLP.

Liquidator

Form No. 71
[See rule 222]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20...

Notice to attend public examination

Whereas by an order of this NCLT _____ Bench made on the..... day of.....20....., it was ordered that you, the under-mentioned Mr....., should attend before the NCLT _____ Bench and be publicly examined as to the promotion or formation of the LLP and/or as to the conduct of the business of the LLP, and/or as to your conduct, dealings as (here insert, partners, designated partners or officer, as the case may be);

And Whereas it has been directed that the said examination be held before the Member [or the NCLT _____ Bench has directed that the said examination be held before (here mention the officer) before whom the examination has been directed to be held] and whereas..... day the..... day of.....20....., ato'clock has been fixed as the time for holding the said examination before the Member (or officer as the case may be).

Notice is hereby given that you are required to attend at the said time and place and at any adjournments of the examination which may be ordered, and to bring with you and produce all books, papers, and writings and other documents in your custody or power in any way relating to the above-named LLP.

And take further notice that if you fail, without reasonable excuse, to attend at the said time and place and at any adjournments of the said public examination, a warrant for your arrest will issue, and you will be liable to be committed to prison without further notice.

Note: A copy of the report of the Liquidator on which the order for public examination was made will be furnished to you on payment of the prescribed charges for the same.

Dated this..... day of.....20.....

Liquidator

To

Mr.....(Name)
..... (Description and address)

Form No. 72
[See rule 224]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20....

Report to the NCLT _____ Bench where person examined refuses to answer to satisfaction of the officer of NCLT _____ Bench

At the public examination of(name and description of the person examined) held before me this.....day of.....20....., the following question(s) was (were) put by me (or allowed to be put by me) to the said person (hereinafter referred to as 'the witness').

Q. [Here state the question(s).]

The witness refused to answer the said question(s)(or) the witness answered the said question(s) as follows :-

[Here insert the answer(s), if any.]

I thereupon intimated the witness that I was reporting his refusal to answer [or his answer(s)] to the Member, NCLT _____ Bench and that he should attend the Member on theday of.....20.....at.....o'clock when the report will be considered by the Member.

Officer holding the examination

Form No. 73
[See rule 230]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....

In LLP Petition No.....of 20.....

Liquidator of the LLP ... Applicant
Versus

[or, a creditor or partner Respondent
as the case may be]

Summons under rule 230

Let all parties attend the sitting Member in Chambers on daythe day..... of 20.....at.....o'clock on the hearing of an application under rule 230 on the part of the [Official] Liquidator of the LLP aforesaid [or, Sh.....,of a creditor/partner of the said LLP] for the following declarations and order:-

1. A declaration that business of the said LLP was carried on from the..... 20..... to the20..... (the date of the commencement of the winding-up of the LLP), with intent to defraud creditors and for other fraudulent purposes by reason of the fact that [Here set out the facts showing the fraudulent purposes, e.g., that the LLP continued to trade and to obtain goods on credit and to incur other liabilities without any means or prospect of being able to pay or provide for payment thereof,] and that the respondents as the.....of the LLP were knowingly parties to the carrying on of the business of the said LLP in the manner aforesaid.
2. A declaration that the respondents..... (Names)..... shall be personally responsible, without any limitation of liability, for all the debts or other liabilities of the LLP.
3. A declaration that the said respondents are jointly and severally liable to pay to the Liquidator sums amounting to Rs..... being the amount of debts owing by the LLP in respect of goods supplied to or services rendered to or other liabilities incurred by the said LLP during the period aforesaid or such part of the said sums as to the NCLTBench shall seem fit after due inquiry.

4. An order for payment to the Liquidator by the said respondents of the said sum of Rs..... or such other sum as to the NCLT _____ Bench shall seem fit.

5. An order that for the purpose of giving effect to the foregoing declaration, the liability of the respondent..... (name) shall constitute a first charge on [Here set out the debt, mortgage or interest of the respondent on which the charge is created], [and that the liability of the respondent Sh....., thereunder shall be and constitute a first charge on the Sh..... issued by the said LLP to him and the money secured thereby].

6. An order that the respondents do pay to the applicant costs of and incidental to this application.

7. Such other order in the premises as the NCLT Bench shall think fit to make.

Dated this day of.....20.....

Registrar of Tribunal

This summons was taken out by Shri..... authorized representative for the applicant

To

.....(respondents)

.....

Note : If you do not attend, either in person or by your authorized representative, at the time and place above mentioned, such order will be made and proceedings taken as the Member may think just and expedient.

5. Such other order as in the premises, the NCLT _____ Bench shall think fit to make.

Dated this.....day of.....20....

Registrar of Tribunal

Authorized representative for applicant

[This summons was taken out by Shri.....authorised representative for the applicant]

To

.....
..... (Respondent)

Note : If you do not attend, either in person or by your authorized representative, at the time and place above-mentioned, such order will be made and proceedings taken as the Registrar may think just and expedient.

Form No. 75
[See rule 231]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....

In LLP Petition No.....of 20.....

Applicant(s)
Versus

Respondent(s)

Points of claim under rule 231

1. The above-named LLP [hereinafter called ‘the LLP’] was incorporated on the.....20..... with a capital of Rs..... contributed by Rs..... by each partner of LLP (or as the case may be).
2. By an order made on the20....., the LLP was ordered to be wound up by the NCLT.....Bench [or as the case may be].
3. The LLP is insolvent and the estimated deficiency according to [the statement of affairs] is Rs.....
4. The respondent was a designated partner/partner, etc. of the said LLP (state the position occupied by the respondent in the LLP and the period during which he occupied such position and the salary paid to him).
5. Etc. [set out in separate paragraphs, as may be necessary, the nature of the business of the LLP, the way in which it was carried on and the facts showing that the business was conducted fraudulently and that the respondent was knowingly a party to the same.]

The Liquidator/Sh....., the applicant claims:

1. A declaration that the respondent is liable without any limitation of liability for all the debts of the LLP amounting to the sum of Rs.....
2. If necessary, an amount of debts of the LLP.

3. Payment by the respondent of the said sum of Rs..... or other sum for which he may be found responsible on the taking of accounts.

4. Costs

5. Further or other relief

Delivered the day of.....20..... by.....

Applicant

Authorized Representative for the Applicant

Form No. 76
[See rule 231]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....
[In LLP Petition No..... of 20.....]

.....Applicant(s)
Versus
.....Respondent(s)

Points of claim under rule 231

1. The above named LLP (hereinafter called ‘the LLP’) was incorporated on the20.... with a capital of Rs..... contributed by Rs. by each partner of LLP (or as the case may be).
2. By an order dated the..... 20..... the LLP was ordered to be wound –up by the NCLT.....Bench [or as the case may be].
3. The respondents were at all material times [state the position occupied by each of them .e.g. designated partner, partner or officer of the LLP]
4. Etc. [set out in separate paragraphs as may be necessary the main facts showing the misfeasance or breach of trust committed by each of the respondents and the amounts which they are jointly and severally liable to make good to the LLP in consequence of such misfeasance or breach of trust].

And the Liquidator/Sh....., the applicant claims :-

- (1) A declaration that the respondents and each of them as past (or present) partners [or as the case may be] as aforesaid have been guilty of misfeasance and breach of trust in relation to the LLP as aforesaid.
- (2) An order that the respondents and each of them do repay to the Liquidator of the said LLP the said sum, together with interest at the rate of..... per cent per annum from20..... down to the date of payment.
- (3) Costs
- (4) Further or other relief

Applicant

Delivered the day of..... 20..... by.....

Form No. 77
[See sub-rule (2) of rule 233]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

*LLP Petition No..... of20.....

Notice of Liquidator to elect whether he will disclaim

I, the undersigned give you notice that the above-named LLP was, at the time of the making of the winding - up order herein [or at the time of the passing of the resolution for winding - up], the lessee of the property described in the schedule hereto [or as the case may be], and I, as lessor of the said property [or as the case may be], hereby require you pursuant to the provisions of rule 233 of Annexure A, within 28 days after the receipt of this notice to decide whether you will disclaim the said lease [or as the case may be], and if you decide to disclaim as aforesaid, to give me notice within the said 28 days of your intention to apply to the NCLT.....Bench for leave to disclaim accordingly.**

Dated this..... day of20.....

(Signature)

Address:

(Lessor or authorized representative
for the lessor, as the case may be)

To
The Liquidator of
..... LLP (in Liquidation)

SCHEDULE

Here set out particulars of the property, lease, contract, etc.

*Title to be suitably modified in the case of voluntary winding-up

**In the case of a contract, add at the end “and also disclaim the contract within the said period”.

Form No. 78
[See sub – rule (2) of rule 233]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20....

**Notice by Liquidator of intention to apply to
Tribunal for leave to disclaim**

Take notice that I intend to apply to the NCLT.....Bench for leave to disclaim [here specify the property, lease, contract etc., with short particulars and the interest of the LLP therein sought to be disclaimed] referred to in the notice given by you to me as the Liquidator of the above-named LLP.

(Signature)
Liquidator of the said LLP

To

.....
.....

Form No. 79

[See sub-rule (2) of rule 233]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....
[In LLP Petition No..... of 20.....]

Liquidator of the said LLP — Applicant

**Summons for extension of time for giving notice of intention to
apply for leave to disclaim**

Let all parties concerned attend the Member in Chambers on the day of 200...on the hearing of an application by the applicant herein for an order that the applicant as the Liquidator of the above-named LLP may be at liberty within.....days of the order to be made herein to give notice to.....of.....of his intention to apply to the Tribunal for leave to disclaim [here specify the property, lease or contract etc., and the interest of the LLP therein to be disclaimed, with short particulars thereof].

Dated this.....day of.....20.....,

Liquidator

Registrar of Tribunal

This summons as taken out by the (Official) Liquidator of the above-named LLP.

To

(Insert names of persons to be served, if any)

Form No. 80

[See sub - rule (2) of rule 233]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No.....of 20.....,

Before the Hon'ble Member Mr.....
(or as the case may be)

Order extending time for disclaimer

Upon the application of etc.

IT IS ORDERED that the applicant, as such Liquidator, be and is hereby allowed a further period of.....days from the20....., within which he may give notice to.....of his intention to apply to the Tribunal for leave to disclaim the [here specify the property, lease, contract etc., with short particulars and the interest of the LLP therein which is to be disclaimed].

Dated this.....day of.....20.....

(By the Tribunal)

Registrar

Form No. 81
[See sub-rule (2) of 233]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of 20.....,

Notice of interest in property sought to be disclaimed

To
The Liquidator etc.,

Take notice that I, the undersigned, claim to be interested in [specify the property, lease, contract etc., with short particulars] which is sought to be disclaimed by you, and that the nature of my interest therein is as follows:

.....

{Signature}
(Address)

Form No. 82
[See sub-rule (2) of rule 233]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....
[In LLP Petition No..... of 20.....]

Liquidator of the said LLP — Applicant

Summons for leave to disclaim

Let all parties concerned attend the sitting Member in Chambers on the day of....20..... at.....o'clock, on the hearing of an application of the Liquidator of the above-named LLP for an order pursuant to rule 233 of LLP (winding up and dissolution) rules, 200__, that the said Liquidator may be at liberty to disclaim [here specify property, lease, contract, etc. with short particulars and the interest of the company therein sought to be disclaimed] and that the costs of the application may be provided for.

Dated this day of.....20.....

Registrar

Liquidator of the said LLP

Note: On the hearing, the summons will be adjourned for notice to interested parties.

Form No. 83
[See sub-rule (2) of rule 233]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....
[In LLP Petition No..... of 20.....]

(Official) Liquidator of the said LLP — Applicant

Affidavit in support of summons for leave to disclaim a lease

I, the (Official) Liquidator of the said LLP, do solemnly affirm and say as follows:—

1. The above-named LLP [hereinafter referred to as the LLP) was ordered to be wound up by this NCLT.....Bench by order dated 20...., (or the above-named LLP resolved by a resolution passed on that it should be wound-up voluntarily, and I was appointed Liquidator for the purpose of the winding-up).
2. By a lease dated theday of20 ..., made betweenof the one part and the LLP of the other part, the saiddemised unto the LLP all that (specify shortly the premises leased and the rent, mentioning any special covenants). The said lease* is now produced and shown to me marked 'A'.
3. The premises so demised to the LLP were used by them for the purposes of (specify what) but have not been occupied or used by the LLP since the month of20....., (etc., as the case may be) nor are there any goods and chattels of the LLP thereon.
4. I have/have not endeavored to sell the said lease. Having regard to the rent payable and the terms thereof, the lease is not a profitable one. I have/have not entered into possession of the premises thereby demised or exercised any act of ownership in relation thereto (or as the case may be).
5. The said lease is of no benefit to the LLP, its creditors or partners, and to the best of my knowledge, information and belief there are no persons interested in the said lease except the LLP and the lessors as aforesaid (or, as the case may be, and state any advantages sought to be attained by the disclaimer, how it would affect other people, etc.).
6. (If the 'disclaimer' is out of time, facts in explanation on which the Tribunal may be properly asked to extend the time should be stated).
7. [On the 20....., I received a notice fromofrequiring me to say whether or not it was my intention to disclaim the said contract. The notice is hereto annexed, markedon the day of20....., within 28 days of the receipt of the said notice (or if the Tribunal has extended the time, add, by leave of the Tribunal notwithstanding that 28 days had elapsed since the receipt by me of the

said notice) I gave notice to the said.....of my intention to make this application to the Tribunal. A copy of the said notice is hereto annexed and marked.....).

8. The assets of the company are insufficient to meet the claims of the creditors (or as the case may be).
9. In these circumstances, I ask for leave to disclaim the said lease, and the said..... should be allowed to prove for the loss suffered by reason of the said disclaimer along with the other creditors.

Solemnly affirmed etc.

Liquidator.

*Note : The original or a certified copy of the lease to be produced.

Form No. 84
[See rule 236]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

**Notice to parties interested in the property in respect of
which the application to disclaim is made**

Notice is hereby given that on an application to the Tribunal by me as Liquidator of the above-named LLP for leave to disclaim a lease to the above-named LLP dated.....20....., etc., (or as the case may be), the Tribunal adjourned the matter until the day of..... 20..... for notice to be given to you.

If you desired to be heard on the said application, you should attend the adjourned hearing before the NCLT.....Bench on.....day, the.....day of.....20.....at.....o'clock either in person or by authorized representative.

Any affidavit that you intent to use in opposition should be filed in NCLT..... Bench and a copy thereof served on me not later than 2 days before the date of the adjourned hearing.

A copy of the summons and a copy of my affidavit filed in support thereof are sent herewith.

(Signature)
.....
Liquidator

To
.....
.....

Form No. 85
[See rule 237]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200____, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....
[In LLP Petition No..... of 20.....]

Liquidator of the said LLP — Applicant

Before the Hon'ble Member Shri.....

Order giving leave to disclaim

Upon the application by summons dated.....20..... of the Liquidator of the above-named LLP and upon hearing the applicant in person (or Shri authorized representative for the applicant [and the authorized representative for(party interested) or no one appearing for or on behalf ofa party interested although he has been duly served with notice of the said application pursuant to the directions of the Tribunal as appears by the affidavit of filed on.....20.....], and upon reading the order to wind-up the said LLP dated the.....20.....,[or on persuing the resolution of the LLP for voluntary winding-up dated....20.....] the affidavit of..... filed the20....., and the affidavit of..... filed the.....20....., and the exhibits in the said affidavits respectively referred to [Exhibit..... to the first mentioned affidavit being the contract or lease or as the case may be]*

IT IS ORDERED that the Liquidator of the said LLP, the applicant, be at liberty, on or before20....., to disclaim the contract (or the lease, or other property as the case may be) dated.....20..... made between.....of the one part and the said LLP of the other part, whereby (set out in brief the nature of the contract or the lease or other property as the case may be) particulars of which are set out in the schedule hereto, upon the following terms, namely,

[Here set out the terms and conditions, if any subject to which leave to disclaim has been granted].

Schedule above referred to

[Here set out the particulars of the property disclaimed e.g. contract or lease dated.....20..... made between etc. (or as the case may be)].

Dated this..... day of.....20.....
(By NCLT.....Bench)

Registrar of Tribunal

*Note : Where the NCLT..... Bench had made an order extending the time, that order should also be mentioned in the preamble to this order.

Form No. 86
[See rule 238]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Disclaimer of Lease*

Pursuant to an order of the NCLT..... Bench dated the day of..... 20.....

I, the undersigned, the Liquidator of the above-named LLP, hereby disclaim all interest in the lease dated.....20....., whereby the premises (here insert description of the property disclaimed) were demised to..... at a rent of Rs..... per annum (or per mensem) for a term of years.

Notice of this disclaimer has been given to.....

Dated this..... day of..... 20.....

Liquidator

*The form to be suitably altered in the case of property other than lease.

Form No. 87
[See rule 238]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice of disclaimer of lease*

Take notice that pursuant to an order of the NCLT.....Bench , dated the day of.....20....., I, the undersigned , the Liquidator of the above-named LLP, by writing under my hand bearing date the day of.....20....., disclaimed all interest in the lease dated the..... day of.....20....., whereby the premises (here insert description of property disclaimed) were demised to..... at a rent of Rs..... per annum (or per mensem) for a term ofyears.

The above-mentioned disclaimer was filed in NCLT.....Bench on the day of.....20.....

Liquidator

*Form to be suitably altered in the case of property other than lease.

Form No. 88
[See rule 239]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....
[In LLP Petition No..... of 20.....]

Sh.....-----Applicant
Sh..... -----Respondent

Order requiring parties interested in disclaimed lease to apply for vesting order or to be excluded from all interest in the leasehold premises

1. Whereas it appears by the affidavit of..... and the affidavit of..... filed respectively in the above matter on.....20....., and20....., that :-
 - (a) By a lease dated the20....., and made between Sh....., the applicant herein of the one part and the above-named LLP (hereinafter called 'the LLP') of the other part, the premises comprising.....(give particulars) were demised unto the LLP for a term of..... years from.....20..... at a rental of Rs..... per annum (or per mensem);
 - (b) By a sub-lease dated the20....., made between the LLP of the one part and Sh....., the respondent of the other part, in consideration of the payment therein made and the covenants and conditions therein named, the LLP demised (part* of) the said premises to the said Sh....., the respondent [or by a mortgage or charge dated.....20....., and the LLP charged the said premises to secure the repayment of a sum of Rs..... together with interest at..... per cent per annum in favour of the said Sh.....the respondent].
2. And whereas on the20....., an order was made for the winding-up of the LLP by NCLTBench or the LLP resolved to be wound - up voluntarily and Shriwas appointed liquidator for purposes of winding-up;
3. And whereas the Liquidator of the said LLP was by order dated.....20..... given leave to disclaim the said lease;
4. And whereas the said Liquidator of the above-named LLP on the20..... gave notice of his intention to disclaim the said lease, and by writing under his hand dated.....20....., disclaimed the said lease, and filed such disclaimer in these

proceedings on the20..... and served notice thereof on or about the20.... on the said Sh....., the applicant;

Now upon the application by summons dated....20....., of the said Sh....., the applicant, of.... for an order that the respondent, Sh....., do elect whether he will or will not take a vesting order of the disclaimer property comprised in the said lease, being.....(give particulars of the property);

This NCLT Bench doth order that unless the said respondent Sh.....within 14 days after the service of this order on him applies for a vesting order of the said lease subject to the same liabilities and obligations as those to which the LLP was subject under the lease in respect of the property on.....20....., the date of the commencement of the winding-up (or subject to the same liabilities and obligations as if the said lease had been assigned to him on....20..... the date of the commencement of the winding-up of the said LLP), the said Sh....., the respondent be excluded from all interest in and security upon the said premises.

That this summons do stand adjourned for further orders to.....20....., for service of this order on the said Sh....., the respondent.

Dated thisday of.....20.....

(By the NCLT.....Bench)

Registrar of Tribunal

*If different parts have been sub-leased to different persons, repeat the provision to cover all such sub-leases.

Form No. 89
[See rule 239]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Application No.....of 20.....
[In LLP Petition No..... of 20.....]

Sh.....-----Applicant
Sh..... -----Respondent

Before the Hon'ble Member Mr.

Dated.....

**Order vesting lease and excluding persons who
have not elected (1) to (4) as in Form No. 28**

5. And whereas upon the hearing of this application by summons of the said Sh....., the applicant, for an order that the respondent Sh....., do elect whether or not he will take a vesting order of the disclaimed property comprised in the said lease, the NCLT.....Bench on20....., ordered that unless the said respondent Sh..... within 14 days after the service of the said order on him applied for a vesting order of the said lease subject to the conditions mentioned in the said order, the said respondent, Sh....., be excluded from all interest in and security upon said premises.

6. And whereas the said order was duly served on the said respondent Sh....., as appears from the affidavit of filed.....20.....

7. And whereas the said respondent Sh....., has not applied or intimated his intention to apply for a vesting order within the time limited by the said order [*or the said respondent Sh....., has applied for a vesting order of the said lease.]

Upon hearing, etc., and upon reading etc., this NCLT.....Bench doth order:

1. That the said respondent Sh....., be and is hereby excluded from all interest in and security upon the premises aforesaid [and that the property do vest in.....].

[or That the LLP's interest in the premises..... more particularly described in the lease deed dated.....20..... do vest in Sh....., in respondent herein, for the residue of the term of..... years demised by the said lease, subject to the same liabilities and

obligations as those to which the LLP was subject under the lease in respect of the property at the commencement of the winding-up (or subject only to the same liabilities and obligations as if the lease had been assigned to that person on.....20....., the date of the commencement of the winding-up].

Dated this..... day of.....20.....

(By NCLT _____ Bench)

Registrar of Tribunal

*Where such an application for a vesting order is made, the application should be included in the cause-title.

Form No. 90
[See rule 246]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Advertisement as to declaration of dividend/return of contribution /asset

Notice is hereby given that a *..... dividend/return of contribution (hereinafter 'dividend') of..... (in rupees) has been declared and that the same will be payable on the day of.....20..... and on the subsequent working days upto the day of.....20..... at the office of the Liquidator.

Every person entitled to participate in this dividend will receive a notice to that effect and no payment will be made except upon production of such notice.

Liquidator

*Insert here 'first' or 'second' or 'final' as the case may be.

Note: This notice of declaration of dividend by way of advertisement should be given atleast one month prior to the date fixed for the payment thereof.

Form No. 91
[See rule 246]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice of dividend/return on contribution/asset

(Please bring this dividend notice with you)
Dividend of (in rupees)

To

..... (Name)
..... (Address)

Take notice that a *.....dividend/return on contribution (hereinafter 'dividend') of..... (in rupees) has been declared. The amount payable to you is Rs..... and the same will be payable at my office on the day of.....20....., and on the subsequent working days up to the day of20.... between the hours of

Upon applying for payment this notice must be produced entire with any bills of exchange, promissory notes or any other negotiable securities held by you. If you desire the dividend to be paid to some other person, you may sign and lodge with the Liquidator an authority in the prescribed form (Form No. 92). If you do not attend personally you must fill up and sign the enclosed form of Receipt and Authority.

Dated at..... this.... day of.....20.....

Liquidator

Notes:

1. The receipt and authority should, in the case of a firm, be signed in the firm's name, and in the case of a LLP, by an officer of the LLP so described.
2. If you do not claim the dividend declared and payable as above, within six months after the date when it became payable, the Liquidator shall within seven days from the date of expiry of the said period of six months transfer to a separate account viz. LLP Unpaid Liquidation Dividend Account or LLP Unpaid Undistributed Asset Account, as the case may be, under sub rule (1) of rule 55 of LLP (Winding up and dissolution) rules, 200...

* Insert here 'first' or 'second' or 'final' as the case may be.

Enclosures:

Receipt

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

Address:

Date:

Received from the Liquidator of the above LLP the sum of Rs..... being the amount payable to me/us in respect of the dividend of..... (in the rupee).

Rs.....

Payee's signature

***Authority for delivery**

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

Address:

Date:

Sir,

Please deliver to the bearer (name of bearer)[or send to me by cheque by post or by postal money order, at my expense and risk] the **..... dividend of Rs..... payable to me.

Rs...../

Payee's signature

To

The Liquidator of..... (LLP),

.....

Note: This is an authority only to deliver the dividend (the cheque or the amount as the case may be), and *not* to make it payable to another person, for which Form No. 92 should be used.

** Insert here 'first' or 'second' or 'final' as the case may be.

Form No. 92
[See rule 247]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Authority to Liquidator to pay dividend to another person

Address:

Date:

Sir,

I hereby authorize and request you to pay the dividend referred to in the enclosed notice to..... of..... (a specimen of whose signature is given below) whose receipt shall be a sufficient discharge.

Signature

Witnesses to the signature of.....

1. (Signature)
..... (Occupation)
..... (Address)

2. (Signature)
..... (Occupation)
..... (Address)

Specimen signature of person appointed as above

.....
(Specimen)

Witness to specimen signature:

..... (Signature)
..... (Occupation)
..... (Address)

Dated the day of.....20.....

Form No. 93
[See rule 249]

Before the National Company Law Tribunal _____, Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

Schedule of partners to whom return is to be paid

Number as in settled list	Name of partner as in settled list	Address	Amount of contribution by each person as per the settled list	Amount of Money payable to each person as per settled list	Date and particulars of transfer of economic interest or other variation list	Remarks
1	2	3	4	5	6	7

Note: Where the Limited Liability Partnership agreement provides that the amount divisible among the partners or any class of partners shall be divisible in proportion to the amount paid up or which ought to have been paid up at the date of winding-up or contain any other provision which will necessitate further information before a return can be made, columns should be added showing the amount contributed by each partner or by class of partners or such other facts as may be requisite.

Form No. 94
[See rule 249]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No..... of20.....

Notice of return to partners

To

.....
.....

Notice is hereby given that a return of Rs..... per Rupees of contribution by partner has been declared. The amount payable to you is Rs..... and the same will be payable at my office on the..... day of..... 20..... and the subsequent working days upto the day of20... between the hours of.....

Upon applying for payment, this notice must be produced entire together with the proof of amount of contribution made. If you do not attend personally you must forward this notice along with proof of contribution made and fill up and sign the enclosed forms of receipt and authority for delivery.

Dated.....

Liquidator

Note: The receipt should be signed by the partner personally, or in the case of joint-partners, by each of them, and in the case of a LLP, by an officer of LLP so described.

Enclosures:

(1)

RECEIPT

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

RECEIVED from the Liquidator of the above LLP the sum of Rs. being the amount payable to me/us in respect of the return of Rs. per rupees of contributions by partners in the above LLP.

Rs.....

.....

Dated

(Signature/Signatures)

.....

Address

(2)

AUTHORITY FOR DELIVERY

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200 __, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

Address.....

Date.....

Sir,

Please deliver to the bearer.....(name of bearer) [or send to me/us by cheque by post or by postal money order, at my/our expense and risk] the return of Rs..... payable to me/us.

Rs.....

Payee's Signature

To

The Liquidator of(LLP)

Note : This is an authority only to deliver, and not to make the return payable to another person.

Form No. 95A
[See sub-rule (1) of rule 256]

LLP Petition No..... of20
 Petitioner

Register of Liquidations

LLP Petition No.
 Name of the LLP (in Liquidation)
 Name of the Petitioner.....
 By Authorised Representative Shri

Date of presentation of petition for winding up	Date of order, if any, appointing provisional liquidator	Date of winding up order	Date of communication to O.L. of orders in columns 2 and 3	Dates of taking possession of the books and papers and assets of the LLP	Date when notice, if any, was issued to officers of the LLP for submission of statement of affairs	Date of submission of statement of affairs.
1	2	3	4	5	6	7
					Rs. P	Rs. P

Date of filing of report by Liquidator under sub-rule (1) of rule 29 of LLP (winding up and dissolution) rules, 200	Date of application for directions under rule 30 and date of order on Application	If Committee of Inspection is appointed under sub-rule (1) of rule 34, date of appointment	Date of filing of further report by O.L. sub-rule (4) of rule 29, if any	Date of public examination, if any	Date of misfeasance summons against promoters and officers of LLP, if any	Date fixed for filing proofs of claims against the LLP
8	9	10	11	12	13	14

					Rs. P	Rs. P
--	--	--	--	--	-------	-------

Date of settlement of list of creditors	Date of filing provisional list of partners	Date of settlement of final list of partners	Dates and rates of calls made, if any	Dates of filing Liquidator's accounts into NCLT..... Bench	Date and rates of returns on contribution made	Date and rates of return of contribution
15	16	17	18	19	20	21
			Date: Rate:			Date: Rate:

Dates of deposits of unclaimed dividends or undistributed assets under sub-rule (3) of rule 55 of LLP (winding up and dissolution) rules, 200_	Date of order for dissolution of the LLP under sub-rule (4) of rule 14 of LLP (winding up and dissolution) rules, 200_	Date of filing the order of dissolution with the Registrar of companies under sub – rule (5) of rule 14 of LLP (winding up and dissolution) rules, 200_	Date of deposit into the general revenue account of central government of unclaimed dividends or undistributed assets of the LLP under sub-rule (8) of rule 55 of LLP (winding up and dissolution) rules, 200_	Date and manner of disposal of the books and papers of the LLP	Remarks
22	23	24	25	26	27
Date					

Rate					
------	--	--	--	--	--

Assets

- A. 1. Cash in hand
 2. Balance at banks
 3. Investments
 (a) Government Securities
 (b) Other Investments

B. *Immovable Properties*

*Serial Number	Description of property	Estimated value
1	2	3

C. *Other Property*

*Serial Number	Description of property	Estimated value
1	2	3

- D. Approximate amount of debts and outstanding to be realized – Rs.....
 Approximate amount of debts and liabilities to be paid – Rs.....

E. *Amount of debts and outstandings realized (give progressive total)*

After 6 months	After 12 months	After 18 months	After 24 months
1	2	3	4

F. *Costs and expenses in liquidation*

After 6 months	After 12 months	After 18 months	After 24 months
1	2	3	4

G. *Remarks:*

Note: Where the properties are too many to be entered here, give reference to the Register of Assets and mention the number of items, and the total estimated value of the properties.

No. 95B
[See sub-rule (1) of rule 256]

Central Cash Book
(Cash book of the Liquidator)

Receipts					
Date	Name of the LLP	Particulars	Number of Receipts	Amount	
				Cash	Bank
1	2	3	4	5	6

Payments						
Date	Name of the LLP	Particulars	Number of voucher or challan	Amount		Number of cheque
				Cash	Bank	
7	8	9	10	11	12	13

Instructions

1. This register is common to all the liquidations administered by the Liquidator, and the day to day transactions of the Liquidator should be entered in this Register chronologically. Sufficient details should be entered under the column ‘particulars’ to show clearly the nature of the transaction, the person by whom or to whom the payment was made, and on what account it was made.
2. All cash and cheques received by the Liquidator should, upon their receipt, be entered on the Receipts Side under ‘Cash’ and ‘Bank’ respectively. When the cash collections are paid into the Bank by the Liquidator, an entry against cash on the Payments Side should be made, and a corresponding entry made under Bank on the Receipts Side. Where money is withdrawn from the Bank by cheque, the amount should be entered as a Payment under ‘Bank’, on the Payments Side and entered as a receipt under ‘Cash’ on the Receipts side.
3. Where a cheque paid into the bank is returned dishonoured, the entries previously made in the account in regard to it should be reversed by appropriate reverse entries.
4. Cash and cheques should be remitted into Bank under separate challans, and remittances in respect of each LLP should be made under a separate challan.

5. Vouchers for payments made by the Liquidator should be obtained at the time of making payment, and they should be numbered consecutively in a separate series for each half year. Receipts for payments made to the Liquidator should be issued out of a counterfoil receipt book, the leaves of which are machine numbered consecutively.
6. Where the Liquidator carries on a business, only the weekly totals of the Receipts and Payments on the trading account should be brought into the Central Cash Book and the LLP's Cash Book from the books of the trading account.
7. Where dividends are paid to creditors, only the total amounts of the dividends paid each day must be entered in the Central Cash Book and the LLP's Cash Book and the details of individual payments made should be entered in the Dividends Paid Register.
8. Cash Book should have their pages machine numbered. As far as possible no lines should be left blank, but if any space on a page of the Cash Book has to be left blank a diagonal line should be drawn to cancel the blank space, so that it may not be possible to make any subsequent entries therein. Interpolation of entries should be avoided, but when it becomes necessary to make any entries between two rules lines or to make any additions to, or interpolation between, entries already made, such addition or interpolation should invariably be attested and dated by the Liquidator under his initials.
9. The Cash Book should be balanced at the end of each day and Cash and Bank Balance carried over to the following day. A certificate of verification of Cash by actual count should be recorded in the Cash book by the Officer verifying the Cash. The Cash Book should be closed monthly under the personal attestation of the Liquidator. The Bank balances should be reconciled with the Bank Statement at the end of each month, after taking into account factors arising out of cheques drawn but not cashed, or remittances made but adjusted in the Bank's Books in the accounts of a different month.
10. The total of the Cash and Bank Balances of all the LLPs should be tallied with the balances in the Central Cash Book once every month and a certificate should be recorded in the Register that the total of the balances in the individual LLPs' accounts agrees with the consolidated balance in the Central Cash Book.

Form No. 95C
[See sub-rule (1) of rule 192]

LLP's Cash Book

LLP Petition No.....of 20.....
Name of LLP (In Liquidation)

Date	Particulars	Ledger Folio	Receipts			
			Receipt Number	Cash	Bank	Total
1	2	3	4	5	6	7

Payments				Balance		
Voucher Number	Cash	Bank	Total	Cash	Bank	Total
8	9	10	11	12	13	14

Instructions

1. There should be a separate Cash Book for each LLP.
2. The entries in the Cash Book should be posted from the receipts and vouchers relating to the LLP and checked with the corresponding entries in the Central Cash Book.
3. Under 'particulars', the head of account to which the entry relates should be indicated so that the entry may be posted under the proper head in the General Ledger.
4. The instructions regarding the filling up of Bank and Cash columns in the Central Cash Book apply in the case of this Cash Book also.
5. The total of the Cash and Bank balances of all the LLPs should be tallied with the balances in the Central Cash Book once every month.

Form No. 95D
[See sub-rule (1) of rule 256]

General Ledger

LLP Petition No.....of 20.....

Name of the LLP (in Liquidation)
..... (Head of account)

Date	Particulars	Dr.	Cr.	Balance
1	2	3	4	5

Instructions:

1. A General Ledger should be maintained for each LLP with such heads of account as the Liquidator may think necessary and appropriate. The following heads of account may be found suitable:-

- (1) Property account
- (2) Investments account
- (3) Book Debts & Outstanding account
- (4) Rents Collected
- (5) Interest on Securities and Deposits
- (6) Advances received
- (7) Miscellaneous receipts
- (8) Establishment
- (9) Legal charges
- (10) Rents, Rates and Taxes
- (11) Fees and Commission account
- (12) Other expenses
- (13) Suspense account
- (14) Secured creditors and Preferential Payments
- (15) Dividend accounts

2. The entries in the General Ledger should be posted from the LLP's Cash Book
3. The total of the debt balances and the total of the credit balances of the several heads of account in the General Ledger should agree, after taking into account consideration the cash and bank balances as shown in the LLP's Cash Book. The totals should be tallied once a month.

Form No. 95E
[See sub-rule (1) of rule 256]

Cashier's Cash Book

Date	Particulars	Amount received	Amount paid	Balance
1	2	3	4	5
	Opening Balance			
	Closing Balance			

Instructions

1. The opening and closing balances should be struck for each day.
2. Under 'Particulars' it should be shown by whom or to whom and on what account the payment is made.
3. The number of the challan or receipt should also be given.

Form No. 95F
[See sub-rule (1) of rule 256

Bank Ledger

Liquidator's account with the Reserve Bank of India

Date	Particulars	Deposits		Withdrawals		Balance	
		Challan Number	Rs. P.	Cheque Number	Rs. P	Rs. P	
1	2	3	4	5	6	7	

Form No. 95G
[See sub-rule (1) of rule 256]

Register of assets

LLP Petition No..... of 20.....
Name of LLP(in Liquidation)

<i>Serial Number</i>	<i>Description of Assets</i>	<i>Date of taking possession</i>	<i>Serial number of Sales Register</i>	<i>Date of sale</i>	<i>Details of realisation</i>	<i>Amount</i>	<i>Remarks</i>
1	2	3	4	5	6	7	8

Instructions:

All the property of the LLP except the Liquidator's investments in securities and outstandings to be realized should be entered in this Register.

Form No. 95H
[See sub-rule (1) of rule 256]

Securities and Investment Register

Serial Number	LLP Petition Number and name of the LLP	Date of Investment	Nature and particulars of security in which investment is made	Amount invested	Dividend or interest received with date of receipt	Date of disposal	Remarks
1	2	3	4	5	6	7	8

Form No. 95I
[See sub-rule (1) of rule 256]

Register of book-debts and out standings
(Debtors' Ledger)

LLP Petition No..... of 20.....
 Name of LLP(in Liquidation)

Serial Number	Name and address of debtor	Particulars of debt	Amount due	Date of bar by limitation
1	2	3	4	5

Action taken	Amount realized	Date of realization	Reference to Suits Register	Remarks
6	7	8	9	10

Instructions:

All debts due to the LLP, both secured and unsecured, including amounts due for arrears of calls made prior to the winding up should be entered in this Register.

Form No. 95J
[See sub-rule (1) of rule 256]

Tenants Ledger

LLP Petition No..... of 20.....
 Name of LLP..... (in Liquidation)

1. Description of property :
2. Name and address of tenant :
3. Date of tenancy :
4. Period of tenancy:
5. Rent (monthly or annual) :
6. Special terms, if any :
7. Arrears on date of taking charge of property :
8. Advance received, if any :

20.... Month	Demand	Realization		Balance	Remarks
	Amount Rs. P	Date	Amount Rs. P	Amount Rs. P	
1	2	3	4	5	6
January					
February					
Etc.					

Form No. 95K
[See sub-rule (1) of rule 256]

Suits Register

LLP Petition No..... of 20.....
Name of LLP..... (in Liquidation)

Serial Number	Number of Suit or appeal and Tribunal	Name and address of plaintiff/ appellant and his authorized representative	Name and address of defendant/ respondent and his authorized representative	Amount of Claim	Date of filing	Date of hearing
1	2	3	4	5	6	7

Date of decree or final order	Nature of relief granted	Amount decreed	Costs decreed	Reference to Decree Register	Remarks
8	9	10	11	12	13

Instructions:

1. A single register may be maintained for all the LLPs in Liquidation, but the register should be maintained LLP-wise, sufficient number of pages being allotted to each LLP.
2. Applications made by or against the LLP which are in the nature of suits should also be entered in this Register.

Form No. 95L
[See sub-rule (1) of rule 256]

Decree Register

LLP Petition number and name of LLP	Number of suit or appeal and Tribunal	Name and address of judgment debtor	Amount decreed	Date of decree	Action taken	Amount realized	Date of realiza tion	Refere nce to suit Regist er
1	2	3	4	5	6	7	8	9

Instructions

1. This Register is common to all the liquidations, the purpose of the Register being to enable the Liquidator to keep watch on the progress of the realization of decrees in favour of the LLP in his charge.
2. Every decree or order for payment of money on delivery of property in favour of the LLP including an order for payment of costs whether made in a suit, appeal or application, should be entered in this Register.

Form No. 95M
[See sub-rule (1) of rule 233]

Sales Register

Sl. No.	LLP Petition No, and name of LLP	Sl. No. of Assets Register	Description of Property	Estimated value	Date of Sale	Method of sale (public or private)	Name and address of purchaser	Highest bid	Sale price & date of confirmation
1	2	3	4	5	6	7	8	9	10

Advance received with date	Interest realized, if any	Balance realized		Costs of sale		Amount paid or adjusted against mortgage, if any	Date of payment or adjustment	Remarks
		Date	Rs.p	Nature Of Expenditure	Rs.			
11	12	13		14		15	16	17

Instructions:

This Register is common to all the liquidations administered by the Liquidator, and entries in this Register should be made as and when sales of property are held.

Form No. 95N
[See sub-rule (1) of rule 256]

Register of Claims and Dividends

LLP Petition No.....of ...20

Name of LLP..... (in liquidation)

Claims					
Serial Number	Name and address of Creditor	Amount claimed	Name of claim	Amount admitted	Whether ordinary or preferential
1	2	3	4	5	6

Dividends declared and paid								
1			2.			3.		
Rate	Amount	Date and mode of payment	Rate	Amount	Date and mode of payment	Rate	Amount	Date and mode of payment
7	8	9	10	11	12	13	14	15

Instructions:

1. Only claims admitted either wholly or in part should be entered in this Register.
2. The table on top should be reserved for claims and the page on the bottom for Dividends.

Form No. 950
[See sub-rule (1) of rule 256]

Partners' Ledger

LLP Petition No.....of ...20.....

Name of LLP..... (in liquidation)

Serial Number	Name and address of partner	Amount of contribution made and amount paid thereon	Calls		
			First call		2 nd call/3 rd call
			Date of call and amount called	Amount paid and date of payment	(Repeat columns as under first call
1	2	3	4	5	6 to 9

Remarks	Returns of capital			Remarks
	Date of return	Date of Payment	Amount paid	
10	11	12	13	14

Instructions:

Only partners settled on the list should be entered in this Register and they should be entered in the same order as in the list.

Form No. 95P
[See sub-rule (1) of rule 256]

Dividends paid register

LLP Petition No.....of ...20....
Name of LLP..... (in liquidation)

Date on which dividend is payable:
Total dividend payable in respect of the declaration:

<i>Date</i>	<i>Number on list of creditor</i>	<i>Particulars</i>	<i>Receipts</i>	<i>Payments</i>
1	2	3	4	5

Instructions:

1. Separate pages should be set apart for preferential and ordinary dividends.
2. The payments should be entered as and when they are made. Any amount which is returned unpaid should be re-entered in the account under 'Receipts'.
3. The number in column 2 should be the number of the creditor in the list of creditors as finally settled.
4. The total amount of unclaimed dividends payment into the General Revenue Account of the Central Government, and the amount paid into the that account with the date of payment, should be shown at the end of the account.
5. An account on similar lines should, if necessary, be maintained in respect of Capital returned to partners.

Form No. 95Q
[See sub-rule (1) rule 256]

Commission Register

[REGISTER OF FEES CREDITED TO GOVERNMENT UNDER SUB – RULE (1) OF
 RULE 24 OF LLP (WINDING UP AND DISSOLUTION) RULES

For the year ending 31st March....20.....

LLP Petition Number	Name of the LLP	For the half year ending 30 th September, 20.....						For half year ending 31 st March ...20....
		Amount brought to credit on which fees are payable	Amount distributed in dividend or paid to partners etc. on which fees are payable	Fees payable on the amounts in the two preceding columns	Fees, if any, payable other wise under order of Tribunal	Total fees pay able	Date of pay ment into RBI to credi t to Cent ral Gov ernm ent	Column s 9 to 14 (Repeat column s 3 to 8)
1	2	3	4	5	6	7	8	9

Instructions:

- 1 An entry should be made in this Register of every LLP that is wound-up, in which the Liquidator becomes or acts as Liquidator.
- 2 There should be a fresh opening for each year.
- 3 The fees due to Government under sub – rule (1) of rule 24 of LLP (Winding Up and Dissolution) Rules for each half year should be entered in the Register as soon as the audit of the account for that half is completed.
- 4 In the case of a final account, the fees to be credited should be entered in the Register as soon as the final account is audited.

Form No. 95R
[See sub-rule (1) rule 256]

Suspense Register

LLP Petition No.....of ...20.....
Name of LLP..... (in liquidation)

Date	Particulars	Debit	Credit	Balance
1	2	3	4	5

Instructions:

1. This Register should be kept LLP- wise
2. Advances made by the Liquidator to any person or made to the Liquidator by any person should be entered in this Register.
3. There should be a separate opening for each person.

Form No. 95S
[See sub-rule (1) rule 253]

Documents Register

LLP Petition No.....of ...20.....
Name of LLP..... (in liquidation)

Serial Number	Description of document	Date of receipt	From whom received	Reference number of shelf in which document is kept	How disposed of	Remarks
1	2	3	4	5	6	7

Instruction: All documents of title like title-deeds etc. should be entered in this Register.

Form No. 95T
[See sub-rule (1) rule 256]

Books Register

LLP Petition No.....of ...20.....
Name of LLP..... (in liquidation)

Date	From whom received	Serial Number	Description of books including files	Shelf number	How disposed of	Remarks
1	2	3	4	5	6	7

Instruction: In this Register should be entered all books and files of the LLP which come into the hands of the Liquidator.

Form No. 95U
[See sub-rule (1) rule 256]

**Register of Unpaid Liquidation Dividend & Undistributed Assets Deposited into the
 LLP unpaid Liquidation Account/ LLP Unpaid undistributed Assets Account by the
 Liquidator**

LLP Petition No.....of ...20.....

Name of LLP..... (in liquidation)

Serial Number	Name of person entitled to the dividend or return	Whether Creditor or Partner	Number on list of Creditors or Partners	Date of declaration of dividend or return	Rate of dividend or return	Total Amount payable	Last date when payable
1	2	3	4	5	6	7	8

Date of payment into the LLP Liquidation Dividend Account / LLP undistributed Asset Account	Amount paid into the Account	Person by whom claim, if any, for the amount is made rule 55	Date and nature of order made on the claim, if any	If refunded, person to whom money is refunded	Amount Refunded	Security taken, if any	Remarks
9	10	11	12	13	14	15	16

--	--	--	--	--	--	--	--

FORM NO. 96
[See sub-rule (5) of 256]

Form of Receipt

Receipt No.

Dated20.....

Office of the Liquidator, NCLT Bench

In the matter of.....LLP. (in liquidation)

LLP Petition No of 20.....

RECEIVED from of the
sum of rupees..... on account of/being

Liquidator

FORM NO. 97

[See rule 269]

Instructions regarding the preparation of the Statement of Account

The following general instructions shall be observed in preparing the statements of account to be filed in Tribunal:—

1. The statement should be a detailed account of all the Liquidator's realisations and disbursements in respect of the LLP. Under realisations should be entered all receipts derived from assets existing at the commencement of the winding-up and subsequently realised, including balance in Bank, Book Debts and Calls collected, Property sold etc., and under disbursements should be entered all payments for costs and charges, or to creditors and partners. Where property has been realised, the gross proceeds of sale must be entered under realisations, and the necessary payments incidental to sales must be entered as disbursements. The statement should not contain payments into or out of the Bank (which should be shown by the Bank pass book), nor the temporary investments by the Liquidator or the proceeds of such investments when realised, which should be shown separately by a separate detailed statement of moneys invested by the Liquidator and the investments realised.

Interest allowed or charged by the Bank, Bank Commission etc., and profit or loss upon the realisation of temporary investments should, however, be inserted in the accounts of realisations or disbursements, as the case may be. Each receipt and payment must be entered in the account in such a manner as sufficiently to explain its nature. The receipts and payments must severally be added up at the foot of each sheet, and the totals carried forward, from one account to another without any intermediate balance, so that the gross totals shall represent the total amounts received and paid by the Liquidator respectively,

2. Where the Liquidator carries on a business, a Trading Account must be furnished as a distinct account, and only the totals of receipts and payments on the Trading Account must be brought into the statement.

3. When dividends or instalments of composition are paid to creditors, or a return of surplus assets is made to partners, the total amount of each dividend, or instalment of composition, or return to partners, actually paid, must be entered in the statement of disbursements as one sum; and the Liquidator must furnish separate accounts showing in lists the amount of the claim of each creditor, and the amount of dividend or composition payable to each creditor, and of surplus assets payable to each partner, distinguishing in each list the dividends and instalments of composition and shares of surplus assets actually paid and those remaining unpaid.

4. When unclaimed dividends, instalments of composition or return of surplus assets are paid into the LLPs Liquidation Account, the total amount so paid should be entered in the statement of disbursements as one sum.

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200___, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

*Exhibit 'A' referred to in the affidavit of.....
Solemnly affirmed this.....
day of..... 20.....*

*Before me
Commissioner*

Liquidator's Statement of Account

1. Name of LLP:
2. Date of winding-up order:
3. Date of commencement of winding-up:
4. Period of account:

<i>Realisations</i>					<i>Disbursements</i>				
<i>Date</i>	<i>Of whom received</i>	<i>Nature of assets realised</i>	<i>Receipt No.</i>	<i>Amount</i>	<i>Date</i>	<i>To whom paid</i>	<i>Nature of disbursement</i>	<i>Voucher No.</i>	<i>Amount</i>
			-	<i>Rs. P.</i>					<i>Rs. P.</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	5	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
<i>Brought forward</i>					<i>Brought forward</i>				
<i>Carried forward</i>					<i>Carried forward</i>				

- Notes:** 1. The statement should be made out in accordance with Instructions 1 to 4 herein.
2. No balance should be shown on this account, but only the total realisations and disbursements which should be carried forward to the next statement of account.
 3. Only the total amount of dividends paid to creditors or capital returned to partners should be included under disbursements, and the details should be given in the Annexure below.

Analysis of Balance

Total realisations	<i>Rs,</i>	<i>P.</i>
Total disbursements		

		<i>Total</i>		
--	--	--------------	--	--

///. List of amounts paid and payable to partners during the period of account

<i>Number on list</i>	<i>Name of Partner</i>	<i>Number of shares</i>	<i>Amount returnable on shares</i>	
			<i>Paid Rs. P.</i>	<i>Unclaimed Rs. P.</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
			<i>Total</i>	

IV. Legal proceedings authorized:

<i>Date of order authorising employment of advocate</i>	<i>Name of advocate</i>	<i>Nature of work authorised to be done</i>	<i>Limit of costs, if any</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>

If any actions or other proceedings are delaying the close of the liquidation, state shortly the nature and probable duration thereof. State also any other circumstances tending to delay the winding-up of the LLP, or affecting the realised value of the property or the costs of realisation.

V. Liquidator's Trading Account*

The Liquidator in account with the estate							
Dr.	Receipts				Payments		Cr.
Date	Particulars	Rs.	nP.		Date	Particulars	Rs. nP.
	Total					Total	

Date

*(Sd.)
Liquidator*

'To be furnished where the Liquidator carries on business.

FORM NO. 98

[See rule 269]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

Affidavit verifying account

I, _____, the Liquidator of the above-named LLP solemnly affirm and say :—

That the account hereunto annexed and marked 'A' contains a full and true account of my receipts and payments in the winding-up of the above-named LLP from the.....day of.....20....., to the.....day of.....20, inclusive and that I have not nor has any other person by my order or for my use during such period, received or paid any moneys on account of the said LLP other than and except the items mentioned and specified in the said account.

I further say that the particulars in the annexed account marked 'A' with respect to the proceedings in and position of the liquidation, are true to the best of my knowledge and belief.

Solemnly affirmed by the Liquidator of this Tribunal at,thisday of..... 20

Before me.

Commissioner.

Liquidator

FORM NO. 99**[See rule 269]**

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

Liquidator's Final Account

1. Name of LLP:
2. Date of winding-up order :
3. Date of commencement of winding-up :
4. Period of account:

Realisations					Disbursements				
Date	Of whom received	Nature of Assets	Receipt No.	Amount Rs. P.	Date	To whom paid	Nature of disbursement	Voucher number	Amount Rs. P.
1	2	3	4	5	1	2	3	4	5
Brought forward					Brought forward				
_____					_____				
Total					Total				

Note: The statement should be made out in accordance with the directions contained in the Form relating to the half-yearly statements.

Analysis of Balance

Total realizations	Rs. P.
Total disbursements	_____
Balance	_____

The balance is made up as follows:-

1. Cash in hands of the Liquidator
2. Total payments into Bank (including balance at date of commencement of winding-up)

Total withdrawals from Bank _____

Balance at Bank

Total balance as shown above

(Trading account for the period, if any, to be attached)

Subject to the directions of the Tribunal, it is proposed to pay the balance shown as above into the LLPs' Liquidation Account in the LLP unpaid Liquidation Dividend and LLP unpaid undistributed assets account under sub rule (3) of rule 55.

Liquidator's report to accompany account

I. (i) Assets realised :

<i>"As per statement of affairs, or where there is no statement of affairs, according to the Liquidator's estimate</i>	<i>Assets at commencement of winding-up</i>	<i>Estimated value Rs. P,</i>	<i>Total realised from the assets Rs. P.</i>	<i>Remarks</i>
	<ol style="list-style-type: none"> 1. Property (as per register of Assets) 2. Book Debts & Outstandings 3. Surplus from securities 4. Unpaid calls (prior to winding-up) 5. Capital called up 			
	Total			

(ii) Assets which are unrealizable and should be written off: (Give particulars and state reasons why they could not be realised)

	<i>Assets at the commencement of winding-up</i>	<i>Estimated value</i>	<i>Reasons why they could not be realised and should be written off</i>
	<ol style="list-style-type: none"> 1. Property (as per Register of Assets) 2. Book Debts & Outstandings 3. Unpaid calls prior to winding-up 4. Capital not realised 		

--	--	--	--

2. Liabilities:

	<i>Amount due</i>		<i>Total amount paid by way of dividend or otherwise</i>	
	<i>Rs.</i>	<i>P</i>	<i>Rs.</i>	<i>P.</i>
1. Secured creditors				
2. Preferential creditors				
3. Unsecured creditors				
4. Return of capital to Partners				

3. Expenses of winding-up Rs.....
4. Statement of unclaimed dividends and undistributed assets paid and payable into the LLP unpaid Liquidation Dividend and LLP unpaid undistributed assets account. Rs. P.

(a) Total amount of unclaimed dividends and undistributed assets paid into the LLP unpaid Liquidation Dividend and LLP unpaid undistributed assets account

Amount of unclaimed dividends and undistributed assets paid into the said account during the period of this account

Total

(b) Unclaimed dividends and undistributed assets pending payment into the LLP unpaid Liquidation Dividend and LLP unpaid undistributed assets account

5. Particulars of unclaimed dividends and undistributed assets paid into the LLP unpaid Liquidation Dividend and LLP unpaid undistributed assets account during the period of account:

Number on list of creditors or Partners	Name and address of creditor or Partner	Amount of dividend or asset payable	Date of payment into LLPs Liquidation Account	Remarks
1	2	3	4	5

--	--	--	--	--

5. Particulars of unclaimed dividends or undistributed assets pending payment into the said account.

Number on list of creditors or partners	Name and address of creditor or partner	Amount of dividend or asset payable	Date when payable to creditor or partner	Remarks
1	2	3	4	5

Dated

Liquidator

FORM NO. 100

[See rule 271]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

LLP Petition No.....of 20...

Requisition for audit of account

To

.....

.....

Sir,

I am to enclose herewith a copy of the statement of account filed by the Liquidator relating to the above LLP in liquidation for the period from ___ to ___, and to request that the said account may be audited with reference to the books and vouchers, kept by the Liquidator, the LLP (winding up and dissolution) Rules, 200__, and the orders of this Tribunal, and that upon such audit, a certificate of audit may be issued in regard to the said account and forwarded to this Tribunal with your observations thereon, if any, in duplicate, within 2 months from this date. A copy of the certificates of audit may also be forwarded to the Liquidator of this Tribunal for his reference.

*Yours faithfully,
Registrar of Tribunal*

FORM NO. 101
[See sub-rule (1) of rule 281]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____ LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

Annual statement to be filed by the Liquidator under sub-rule (1) of rule 281

1. Name of LLP:
2. Date of winding-up order:
3. Date of commencement of winding-up:
4. Date to which the statement is brought down:

	<i>Realisa- tions</i>	<i>Disburse- ments</i>
	<i>Rs. P.</i>	<i>Rs. P.</i>
Brought forward		
Total realisation for the period from..... to.....		
Total disbursements for the period from to		
Total	-----	-----
Balance	-----	-----
<i>Analysis of Balance</i>	-----	-----

The balance is made up as follows:—

1. Cash in the hands of the Liquidator	<i>Rs.</i>	<i>P.</i>	<i>Rs.</i>	<i>P.</i>
2. Total payments into Bank including balance at date of commencement of winding-up as per Bank pass book				
<i>Less:</i> Total withdrawals from Bank			-----	
Balance at Bank				
4. Amounts invested by the Liquidator				
<i>Less:</i>			<i>Rs.</i>	<i>P.</i>
Amount received by realization of investment (carried into the account)			-----	
Balance under investment			-----	
Total balance as shown above			-----	-----

***Note :** Full details of investments made and realizations thereof should be given in a separate statement.

Statement as to the position of the liquidation as on.(the date to which the statement is brought down)

Rs. P.

1. Assets

Total amount of estimated* assets at the date of the commencement of the winding-up after deducting amounts charged to secured creditors

(As per statements of affairs or liquidator's estimate)

Assets realised

Estimated value of assets still to be realised

2. Liabilities

	<i>Total amount due</i>	<i>Amount paid</i>	<i>Amount outstanding</i>
--	-------------------------	--------------------	---------------------------

Secured creditors

Preferential creditors

Unsecured creditors

3. Total amount of capital paid up at the date of commencement of winding-up

Paid up in cash

Issued as paid otherwise than for cash

4. General description and estimated value of outstanding assets still to be realized (if any):

5. Causes which delay the termination of winding-up:

6. Period within which the winding-up may probably be completed:

7. Statement of the moneys paid into the LLP unpaid Liquidation Dividend and LLP unpaid undistributed assets account under rule (1) of rule 55 of the LLP (winding up and dissolution) rules, 20...during the period:

<i>Number on list of creditor or partner</i>	<i>Name and address of creditor or partner</i>	<i>Amount of unclaimed dividend or undistributed assets</i>	<i>Date when payable to creditor or partner</i>	<i>Date of payment into LLP unpaid Liquidation Dividend and LLP unpaid</i>	<i>Remarks</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>

(Sd/-)

Dated

Liquidator

DECLARATION

I declare that the particulars set out in the above statement are true and that the above statement sets out the true position of the liquidation as on.....to the best of my knowledge and belief.

Dated.....

*(Sd/-)
Liquidator*

"As per statement of affairs, or Liquidator's estimate.

FORM NO. 102
[See rule 283]

Limited Liability Partnership (LLP) Act, 20...

Voluntary Winding-up

Declaration of solvency, embodying a statement of assets and liabilities

Name of LLP:.....LLP

Presented by:.....

Declaration of Solvency

We,,of.....and of.....being all the / majority of the designated partners of.....do solemnly affirm and declare that we have made a full enquiry into the affairs of this LLP, and that having done so, we have formed the opinion that this LLP has no debts/ will be able to pay its debts in full from the proceeds of assets sold in voluntary winding up, within a period ofmonths from the commencement of the winding-up, and we append a statement of the LLP's assets and liabilities as at....., being the latest practicable date before the making of this declaration. And we make this solemn declaration believing the same to be true.

Solemnly affirmed and declared at.....the.....day of.....20....., before me.

Signatures

Commissioner for Oaths or Notary Public or Justice of the Peace.

Statement as at.....20....., showing assets at estimated realizable values and liabilities expected to rank.

Assets

Book value estimated to realize

1. Balance at Bank
2. Cash in hand
3. Marketable Securities
4. Bills Receivable
5. Trade Debtors
6. Loans & Advances
7. Unpaid Calls
8. Stock-in-trade
9. Work in progress, viz.,

.....
.....
.....

- 10. Freehold Property
- 11. Leasehold Property
- 12. Plant & Machinery
- 13. Furniture, fittings, utensils, etc.
- 14. Patents, Trade Marks, etc.
- 15. Investments other than Marketable Securities
- 16. Other property, viz.,
.....
.....
.....
.....

	Total	
<i>Liabilities</i>		Estimated to rank for Payment (to the nearest rupee)
1. Secured on specific assets, viz.,		
2. Secured by floating charge(s), viz.,		
3. Estimated cost of liquidation and other expenses including interest accruing until payment of debts in full		
4. Unsecured creditors (amounts estimated to rank for payment)		
(a) Trade accounts		
(b) Bills payable		
(c) Accrued Expenses		
(d) Other liabilities		
(e) Contingent liabilities:-		
	Total	
Total estimated value of assets		Rs.....
Total liabilities		Rs.....
Estimated surplus after paying debts in full		Rs.....

Remarks
Dated.....

Signature
Designated partners of LLP

FORM NO. 103
[See rule 284]

Limited Liability Partnership (LLP) Act, 20...

Form of Statement of Assets and Liabilities

[To be submitted to a meeting of creditors by the Liquidator in a Partner's Voluntary Winding-up if he is of the opinion that the LLP will be unable to pay its debts in full within the period stated in the declaration of solvency, viz.,.....months from the commencement of the winding-up or if the period has expired without the debts having been paid in full.]

Name of LLP..... (in liquidation)

Date of commencement of winding-up.....

Statement as at.....20...., showing assets at estimated realizable values and liabilities expected to rank.

<i>Assets</i>	<i>Book values</i>	<i>Estimated realizable Values</i>
	Rs.	Rs.
1. Assets not specifically pledged:		
(1) Balance at Bank		
(2) Cash in hand		
(3) Marketable Securities		
(4) Bills Receivable		
(5) Trade Debtors		
(6) Loans & Advances		
(7) Unpaid Calls		
(8) Stock-in-trade		
(9) Work in progress viz,		
.....		
.....		
(10) Freehold property		
(11) Leasehold property		
(12) Plant & Machinery		
(13) Furniture, Fittings, Utensils, etc.		
(14) Patents, Trade Marks, etc.		
(15) Investments other than Marketable Securites		
(16) Other property viz,		
.....		
.....		
Total estimated realizable value of assets not specifically pledged		_____

2. Assets specifically pledged :	(a) <i>Estimated realizable values</i>	(b) <i>Due to secured creditors</i>	(c) <i>Deficiency ranking as unsecured</i>	<i>Surplus carried to last column (Rs.)</i>
	(Rs.)	(Rs.)	(Rs.)	(Rs.)
1. Freehold property				
2. Leasehold property				
3. Movable				
(i) Goods in possession of the LLP				
(ii) Goods not in possession				

Total

Estimated surplus from assets specifically pledged _____

Estimated total assets available for preferential creditors,
And unsecured creditors

Summary of gross assets _____

(d)
Rs.

Gross realizable value of assets specifically pledged _____

Other assets _____

Gross Assets Rs. _____

(e) Liabilities

Gross
liabilities
(Rs.)

(to be deducted from surplus or added to deficiency as
the case may be)

Secured creditors to the extent to which claims are
estimated to be covered by assets specifically pledged

[Item (a) or (b) above whichever is the less]

[Insert in 'Gross Liabilities' column only] _____

Preferential Creditors

Unsecured Creditors: - _____
Rs.

Estimated unsecured balance of claims of
Creditors partly secured on specific assets
Brought from (c) above

Trade Accounts
Bills Payable
Outstanding expenses
.....
.....

Contingent liabilities (state nature)

.....

Rs.

Estimated surplus/deficiency as regards creditors being
the difference between :

Gross assets, brought from preceding page
(d) and Gross liabilities, as per column (e)

Rs.

Capital

Estimated/surplus/deficiency as regards Partners

Liquidator's Remarks

[In particular the liquidator should draw attention to any item where after taking his receipts and payments into account there is a substantial difference between his estimate and the partners' estimate in the statement annexed to the Declaration of Solvency.]

.....

*These figures must be read subject to the following notes:

- (1) There is no unpaid capital liable to be called up or
- (2) The estimates are subject to costs of the winding-up and to any surplus or deficiency on trading pending realization of assets

FORM NO. 104

[See rule 285]

Limited Liability Partnership (LLP) Act, 20...

Partners' (or Creditors') Voluntary Winding-up

Notice of appointment of liquidator pursuant to rule 285

Name of LLP:

Nature of business:

Address of Registered Office:

Name(s) and address (es) of Liquidator(s):

Date of appointed:

By whom appointed:

FORM NO. 105

[See rule 285]

Limited Liability Partnership (LLP) Act, 20...

Voluntary Winding-up

Notice of appointment of liquidator pursuant to rule 285

Name of LLP:
Nature of business:
Presented by:

To

The Registrar

I [or We].....of [address(es)] hereby give notice that I [or We] have been appointed liquidator(s) of _____ (name of LLP).

Dated the....day of..... 20..

.....
**Signatures

Notes:

*State how appointed, whether by resolution of the LLP, creditors of the LLP, or how otherwise.

**To be signed by each liquidator, if more than one

FORM NO. 106
[See sub-rule (3) of rule 296]

Instruction's regarding the preparation of the Statement of Account

The following general instructions shall be observed in preparing the statements of account to be filed by a Liquidator in a voluntary winding-up under rule 52:

1. The statement should be a detailed account of all the liquidators' realizations and disbursements in respect of the LLP. Under realisations should be entered all receipts derived from assets existing at the commencement of the winding-up and subsequently realised, including balance in Bank, Book Debts and Calls collected, Property sold etc., and under disbursements should be entered all payments for costs and charges, or to creditors and partners. Where property has been realised, the gross proceeds of sale must be entered under realisations, and the necessary payments incidental to sales must be entered as disbursements. The statement should not contain payments into or out of the Bank (which should be shown by the Bank pass book), nor the temporary investments by the Liquidator or the proceeds of such investments when realised, which should be shown separately, by a separate detailed statement of moneys invested by the liquidator and the investments realised.

Interest allowed or charged by the Bank, Bank Commission, etc., and profit or loss upon the realisation of temporary investments should, however, be inserted in the accounts of realisations or disbursements, as the case may be. Each receipt and payment must be entered in the account in such manner as sufficiently to explain its nature. The receipts and payments must severally be added up at the foot of each sheet, and the totals carried forward, from one account to another within any intermediate balance, so that the gross total shall represent the total amounts received and paid by the Liquidator respectively.

2. Where the Liquidator carries on a business, a Trading Account must be furnished as a distinct account, and only the totals of receipts and payments on the Trading Account must be brought into the statement.

3. When dividends or instalments of composition are paid to creditors, or a return of surplus assets is made to partners, the total amount of each dividend, or instalment of composition, or return to partners, actually paid, must be entered in the statement of disbursements as one sum; and the Liquidator must furnish separate accounts showing in lists the amount of the claim of each creditor and the amount of dividend or composition payable to each creditor, and of surplus assets payable to each partner, distinguishing in each list the dividends and instalments of composition and shares of surplus assets actually paid and those remaining unpaid.

4. When unclaimed dividends, instalments of composition or return of surplus assets are paid into the LLP unpaid Liquidation dividend Account, the total amount so paid should be entered in the statement of disbursements as one sum.

Liquidator's account
(to be filed in duplicate)

Exhibit 'A'
This is the Exhibit marked

'A' referred to in the affidavit of
solemnly
 affirmed before me this ...
 day of..... 20.....

1. Name of LLP
2. Nature of proceeding*
3. Date of commencement of winding-up
4. Date to which statement is brought down
5. Name and address of liquidator

Commissioner

*Note : Here state whether it is winding-up under supervision of Tribunal, or a partners' or creditors'/voluntary winding-up. If it is a winding-up under the supervision of the Tribunal, the number of the petition or other proceeding in which the order was made and the date of the order should also be given.

Liquidator's Statement of Account Pursuant to rule 52 of LLP (winding up and dissolution) rules, 200_

Liquidator's account from.....to.....

Realisations				Disbursements			
Date	Of whom received	Nature of assets realised	Amount Rs. P.	Date	To whom paid	Nature of disbursements	Amount Rs. P.
1	2	2	4	1	2	3	4

Brought forward

Brought forward

Total carried over

Total carried over

Note: No balance should be shown on this account, but only the total realizations and disbursements, which should be carried forward to the next account.

Analysis of Balance

	Rs. P.
Total realisations	
Total disbursements	_____
Balance	_____

The balance is made up as follows: —

Rs. P.

1. Cash in the hands of the liquidator

Rs. P.

2. Total payments into Bank, including balance at date of commencement of winding-up (as per Bank pass

book)

Less total withdrawals from Bank _____
Balance at Bank

*3. Amounts invested by the Liquidator

Rs. P.

Less

Amounts received by realisation of investment
Deduct profit or *add* loss on realisation of investment
(carried into the account) _____

Balance under investment _____

Total balance as shown above _____

***Note :** Full details of investments made and realisations thereof should be given in a separate statement.

ANNEXURE TO THE ACCOUNT I
Statement of Account

Statement as to the position of the liquidation as on..... (the date to which the statement is brought down).

1..Assets:

Rs. P.

(a) *Assets not specifically pledged:*

Total amount of the estimated assets at the date of the commencement of the winding-up

Assets realised

Estimated value of assets still to be realised

(b) *Assets specifically pledged:*

	<i>Book Value</i>		<i>Value realised</i>		<i>Due to secured creditors</i>	<i>Surplus (+) or Deficiency</i>
	<i>Rs.</i>	<i>P.</i>	<i>Rs.</i>	<i>P.</i>		
1. Immovable property						
2. Goods not in possession						
3. Goods in possession						
4. Other property						

Surplus or deficiency from assets specifically pledged

2. *Liabilities:*

	<i>Total amount due</i> Rs. P.	<i>Amount paid</i> Rs. nP.	<i>Amount outstanding</i> Rs. P.
1. Secured creditors 2. Preferential creditors 3. Unsecured creditors			

3.(a) Total amount of capital paid up at the date of commencement of winding-up:

Rs. P.

Paid up in cash

Issued as paid otherwise than in cash

(b) Calls (if any), made by the Liquidator:

1. Date of call:
2. Rate of call:
3. Total amount of call:
4. Total amount realised on call:

4. General description and estimated value of the outstandings still to be realised (if any);

5. Causes which delay the termination of the winding-up:

6. Period within which the winding-up may probably be concluded:

7. Legal proceedings (if any), instituted, pending or concluded during the period:

<i>Name of Tribunal and number of proceeding</i>	<i>Names of parties and their authorized representatives</i>	<i>Nature of proceeding</i>	<i>Stage of proceeding</i>	<i>Nature of decree or order made, if any</i>	<i>Remarks</i>
1	2	3	4	5	6

[If any actions or other proceedings are delaying the close of the liquidation, state shortly the nature and probable duration thereof. State also other circumstances tending to delay the winding-up of the LLP, or affecting the realised value of the property or the costs of realisation.]

ANNEXURE II
Liquidator's Trading Account

Liquidator of the above LLP in account with the estate

Dr.

Cr.

<i>Date</i>	<i>Receipts Particulars Total</i>	<i>Rs. P.</i>	<i>Date</i>	<i>Payment Particulars Total</i>	<i>Rs. P.</i>

ANNEXURE III
List of Dividends or Composition

I hereby certify that a dividend (or composition), of.....in the rupee was declared payable on or after the..... day of.....20.....and that the creditors whose names are set forth below are entitled to the amounts set opposite their respective names and have been paid such amounts except in the cases specified as unclaimed.

Dated the.....day of....20.....

(Sd.)

Liquidator

<i>Number on list</i>	<i>Name of creditor</i>	<i>Amount of claim (as admitted) Rs. P.</i>	<i>Amount of dividend or composition</i>	
			<i>Paid</i>	<i>Unclaimed</i>
			<i>Rs. P.</i>	<i>Rs. P.</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>

Total

ANNEXURE IV
List of amounts paid or payable to partners

Name of LLP.....(in liquidation)

I hereby certify that a return of surplus assets was declared payable to partners on or after the..... day of.....20..., at the rate ofper partner, and that the partners whose names are set forth below are entitled to the amounts set opposite their respective names, and have been paid such amounts except in the cases specified as unclaimed.

Dated the..... day of....20...

(Sd.)
Liquidator

<i>Number on list</i>	<i>Name of partner</i>	<i>No. of shares</i>	<i>Amount returned on shares</i>	
			<i>Paid Rs. P.</i>	<i>Unclaimed Rs. P.</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>

Total _____

ANNEXURE V

Statement of unclaimed dividends and undistributed assets paid into the LLP unpaid Liquidation dividend Account and LLP undistributed Asset Account during the period

.....

<i>Serial number</i>	<i>Name and address of creditor or partner</i>	<i>Amount of dividend or undistributed assets payable or refundable</i>	<i>Date when payable or refundable to creditor or partner</i>	<i>Date of payment into LLP unpaid Liquidation dividend Account and LLP undistributed Asset Account</i>	<i>Remarks</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>

Dated this day of.....20.....

(Sd.)
Liquidator

FORM NO. 107

[See sub-rule (3) of rule 296]

Before the National Company Law Tribunal _____ Bench

In the matter of the Limited Liability Partnership Act, 200__, and in the matter of _____LLP [State name and registered office of LLP] and in the matter of _____ [State name and address of the Petitioner]

Name of LLP:

Nature of proceeding :

Date of commencement of winding-up:

Affidavit verifying account

I, ..., Liquidator of the above-named LLP solemnly affirm and say :—

That the account hereunto annexed and marked 'A' contains a full and true account of my receipts and payments in the winding-up of the above-named LLP from the.....day of.....20....., to the.... day of.....20..., inclusive and that I have not nor has any other person by my order or for my use during such period, received or paid any moneys on account of the said LLP other than and except the items mentioned and specified in the said account.

I further say that the particulars in the annexed account marked 'A' and the annexures thereto, with respect to the proceedings in and position of the liquidation, are true to the best of my knowledge and belief.

Solemnly affirmed by the Liquidator of this Tribunal at.....this.....day of.....20...

Before me

Commissioner

Liquidator

FORM NO. 108
[See rule 298]

[Voluntary Winding-up]

Name of LLP

Notice convening final meeting

Notice is hereby given in pursuance of rule 234 of Annexure A that a meeting of the partners of the above-named LLP will be held at.....on the.....day of 20...., at.....o'clock [and a meeting of the creditors will be held at..... on the day of 20...., at o'clock] for the purpose of having an account laid before them showing the manner in which the winding-up has been conducted and the property of the LLP disposed of and of hearing any explanation that may be given by the liquidator and also of determining by a special resolution of the LLP/*by a resolution of the Committee of Inspection/*by the creditors, the manner in which the books, accounts and documents of the LLP and of the liquidator shall be disposed of.

Dated this.....day of.....20...

.....

Signature of the Liquidator

**Omit what is not appropriate*

FORM NO. 109
[See rule 298]

Limited Liability Partnership Act, 20__

Liquidator's statement of account of the winding-up (Partners'/Creditors' Voluntary winding-up)
[Pursuant to rule 298]

1. Name of the LLP
2. Nature of proceeding¹
3. Date of commencement of the winding-up
4. Name and address of the Liquidator

Statement showing how the winding-up has been conducted and the property of the LLP has been disposed of

From.....20..... (Commencement of winding-up) to.. 20....(close of winding-up)

<i>Receipts</i>			<i>Payments</i>		<i>Payments</i>
	<i>Estimated value</i>	<i>Value realised</i>			<i>Rs, P.</i>
	<i>Rs.</i>	<i>Rs. P.</i>			

¹ *Here state whether the winding-up is a partners' or creditors' voluntary winding-up or a winding up under the supervision of the Tribunal. If under the supervision of the Tribunal, mention the number of the petition in which the order was made and the date of the order

<p>Assets</p> <p>Cash at Bank</p> <p>Cash in hand</p> <p>Marketable Securities</p> <p>Bills Receivable</p> <p>Trade Debtors</p> <p>Loans and Advances</p> <p>Stock in Trade</p> <p>Work in Progress</p> <p>Freehold Property</p> <p>Leasehold Property</p> <p>Plant and Machinery</p> <p>Furniture, Fittings, Utensils etc.</p> <p>Patents, Trade Marks etc.</p> <p>Investments other than Marketable Securities</p> <p>Surplus from Securities</p> <p>Unpaid Calls at commencement of winding-up</p> <p>Amount received from calls on partners made in the winding-up</p> <p>Receipts per Trading Account</p> <p>Other Property, viz.,—</p> <p>Total</p> <p>Less</p> <p>Payments to redeem securities</p> <p>Costs of execution</p> <p>Payments per Trading Account</p> <p>Net realisation</p>	<p>Legal charges</p> <p>Liquidator's remuneration:—</p> <p>Where applicable—</p> <p>....% on Rs realised</p> <p>.....% on Rs....distributed</p> <p>Total</p> <p>[By whom fixed]</p> <p>Auctioneers and valuers charges</p> <p>Costs of possession and maintenance of estate</p> <p>Costs of notices in Gazette and newspapers</p> <p>Incidental outlay (establishment charges and other expenses of liquidation)</p> <p>Total costs and charges</p> <p>(i) Creditors</p> <p>... Preferential</p> <p>....Unsecured:—</p> <p>Dividend(s) of...np. in the rupee on Rs.</p> <p>[The estimate of the amount expected to rank for dividend was Rs.....]</p> <p>(iii) Returns to partners:—</p> <p>....P. per rupee....share</p> <p>....P. per rupee.... share</p> <p>....P. per rupeeshare</p> <p>Add Balance</p>	<p>Rs. P.</p>	
<p>Rs. _____</p>		<p>Rs. _____</p>	

(1) The following assets estimated to be of the value of Rs.....have proved to be unrealisable:—

[Give details of the assets which have proved to be unrealizable]

(2) Amount paid into the LLPs Liquidation Account in respect of:—

(a) Unclaimed dividends payable to creditors in the winding-up, Rs.....

(b) Other unclaimed distributions in the winding-up, Rs.....

(c) Moneys held by the LLP in trust in Rs.....

respect of dividends or other sums due before the commencement of the winding-up to any person as a partner of the LLP.

(Sd.)

Liquidator

(3) Add here any remarks the Liquidator thinks desirable:—

. Dated this day of.....20...

Declare that the above statement is true and contains a full and accurate account of the winding-up from the commencement to the close of the winding-up.

Dated this..... day of 20...

(Sd.)

Liquidator

FORM NO. 110
[See rule 299]

Limited Liability Partnership (LLP) Act, 20...

Partners' Voluntary Winding-up

Return of Final Winding-up Meeting (pursuant to rule 299)

Name of LLP
Presented by

To
The Registrar,

I/*We ...of being the liquidator(s) of..... (name of LLP), hereby inform you that a meeting of the LLP was duly held on/*summoned for the.....day of.....20...., pursuant to rule 234 of Annexure A for the purpose of laying before it an account (of which a copy is attached hereto) showing how the winding-up of the LLP has been conducted and the property of the LLP disposed of, and that the account was duly laid before the said meeting/*no quorum was present at the meeting.

A copy of the minute of the meeting is also annexed.

Dated the..... day of. 20....

***Signature(s)*

Note : The copy of account accompanying this return must be authenticated by the signature(s) of the liquidator(s).

*Strike out what does not apply.

**To be signed by each liquidator, if more than one.

FORM NO. 111
[See rule 299]

Limited Liability Partnership (LLP) Act, 20...

Voluntary Winding-up

Return of Final Winding-up Meetings of Partners and Creditors

Name of the LLP

Presented by

To
The Registrar,

I/*We of.....being the liquidator(s) of.....(name of LLP), hereby inform you
(1) that a meeting of the LLP was duly held on/*summoned for the day of 20...,
for the purpose of laying before it an account (of which a copy is attached hereto)
showing how the winding-up of the LLP has been conducted and the property of the
LLP disposed of, and that the said account was duly laid before the said meeting/*no
quorum was present at the meeting.

(2)that a meeting of the creditors of the LLP was duly held on/*summoned for the
.....day.....of.....20... for the purpose of laying before it the said account
showing how the winding-up of the LLP has been conducted and the property of the
LLP disposed of, and that the said account was duly laid before the said meeting/*no quorum
was present at the said meeting.

Copies of the minutes of the meetings aforesaid are annexed.

Dated the day of.....20....

*Signature(s)

Note: The copy account accompanying this return must be authenticated by the signature(s)
of the liquidators).

*Strike out what does not apply.

*To be signed by each liquidator, if more than one.

FORM NO. 112
[See rule 303]

Limited Liability Partnership (LLP) Act, 20...

Here state whether it is a winding-up by or subject to the supervision of the Tribunal, or a partners' voluntary winding-up or creditors' voluntary winding-up. If a winding-up by Tribunal, state the number of the petition and the date of the order.

Statement of unclaimed dividends or undistributed assets, paid under rule 55, into the LLPs Liquidation Account in the Reserve Bank of India/designated bank [to be furnished under rule 36].

Name of the LLP
Nature of the proceeding
Date of commencement of winding-up
Date of payment into the LLPs Liquidation Account

I. Particulars of the unclaimed dividends paid into the LLPs Liquidation Account in the Reserve Bank of India.

<i>Number on list of creditors</i>	<i>Name of the creditor to whom the dividend is due</i>	<i>Last known address of creditor</i>	<i>Date of declaration and rate of dividend</i>		<i>Total amount of dividend payable</i>	<i>Last date when payable</i>	<i>Amount paid into LLPs Liquidation Account</i>	<i>Remarks</i>
			<i>Date</i>	<i>Rate</i>				
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>
						<i>Total</i>		

II. Particulars of undistributed assets paid into the LLPs Liquidation Account in the Reserve Bank of India.

Number on list of partners	Name of the partner	Last known address of partner	Date of declaration and rate of dividend		Total amount of dividend payable	Last date when payable	Amount paid into LLPs Liquidation Account	Remarks
			Date	Rate				
1	2	3	4	5	6	7	8	9
						Total		

Total _____

Total amount of unclaimed dividends paid into the LLPs Liquidation Account Rs. nP.

Total amount of undistributed assets paid into the LLPs Liquidation Account _____

Total amount paid under both heads _____

Dated this..... day of...20....

(Sd.)
Liquidator(s)